

Hennepin Elementary

Emergency Use of Restrictive Procedures Report Form

Completion of this form is required whenever a restrictive procedure is used on a student. **MN Statute 125A.0942 Subd.3(4). Hennepin Elementary only uses the restrictive procedure of physical holding. Hennepin Elementary does not use seclusion.**

Student Name: _____ Gender: _____ Age: _____ IEP Manager: _____

Date	Time the Restrictive Procedure Began	Time the Restrictive Procedure Ended	What Happened Before the Incident? Antecedent	Describe the incident - emergency situation Behavior	What Happened After the Incident? Consequences	Who Observed Student During the Restraint?	Staff Initials

Describe the positive interventions attempted to de-escalate the behavior:

Describe the student’s post behavioral and physical status:

Did the hold end when threat of harm ended and staff determined student could safely return to class/activity? Y N

Was the restrictive procedure used to protect the child or other children from injury? Y N

Date of the last use of a restrictive procedure for this student: _____ (hold an IEP meeting within 10 days if a restrictive procedure is not part of the student’s IEP and the procedure has been used twice in 30 days).

Parents contacted: Date: _____ Time: _____ Principal contacted: Date: _____ Time: _____

Signature of staff member completing the form: _____

Provide copy of form to Director of Special Education within 24 hours of the event.