



*PREPARATION UNDERSTANDING GOVERNANCE*

*RESPONSIBILITY INVOLVEMENT*

*ACCOUNTABILITY HUMILITY*

*SERVICE*

## *HS Board Meeting Minutes*

Tuesday, September 17, 2024, 6:00 P.M.

Hennepin Schools

1001 East 46th Street, Mpls., MN 55407

**HS MISSION:** To develop students who are Confident Learners, Cross-Cultural Navigators, and Caring Community Builders and to provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

**HS BOARD EXPECTATIONS:** Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

### **HS BOARD 23-24 BOARD GOALS:**

#### **Confident Learners:**

- Commit to high academic expectations and improve academic achievement by at least 10 percentage points overall on all three MCA assessments by centering on Data Driven Instruction
  - 10% increase in MCA Reading from 28% to 38% for each grade level tested
  - 10% increase in MCA Mathematics from 17% to 27% for each grade level tested
  - 10% increase in MCA Science from 9% to 19% for each grade level tested
- School directors will report on academic achievement and growth via formal curriculum reports on the NWEA, Aimsweb, and MCA IIIs twice a year.

#### **Caring Community Builders:**

- Ensure School's financial stability through recent vendor transition, including maintaining a 25% fund balance the entire year.

#### **Cross Cultural Navigators:**

- Evaluate the relationships of the School with staff and with families using the Insight surveys in January (staff) and May (families).
- Evaluate the relationships of the School with the broader community through anecdotal information reported at the board level.

Public Zoom Webinar Link: <https://us06web.zoom.us/j/88915583092>



## CALL TO ORDER/ROLL CALL

6:02 p.m.

- Dr. Charlayne Myers
- Mr. John Slavik
- Mahdi Nur
- Ms. Kaltun Abdi
- Christina Lacina
- Khalid Omar, *zooming from 1701 American Blvd. E, Suite 15, Bloomington, MN 55425 (6:25pm)*

Absent:

- 

## OTHER ATTENDEES

- Dr. Julie Henderson, HS Executive Director
- Shannon Benalshaikh, USFAAF representative

## APPROVAL OF MEETING AGENDA – 5 Minutes

Motion to accept the September 17, 2024 Board Agenda

- Motion by, Mr. Nur second by Ms. Abdi - motion passed

## REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes

Motion to approve the regular board meeting minutes of August 20, 2024

- Motion by, Ms. Lacina seconded by Ms. Abdi - motion passed

## NEW BUSINESS– 20 minutes

Discussion on appointment or re-appointment of HS Board Officers for the 2024-25 school year

- Dr. Myers asked if current officers would like to remain in their positions. Also, if there are any members who are interested in taking a position.
- All officers will remain in their current positions.

## OLD BUSINESS– 15 minutes

Update on appointing a parent to replace Ms. Iglesias for her remaining tenure on the board:

Board Discussion to appoint Ms. Nancy Vintimilla for the remainder of of Ms. Iglesias’s term through June 30, 2026

- Board discussed appointment of Ms. Nancy Vintimilla
- Motion to appoint Ms. Vintimilla to the board, whose term shall commence upon completion of required training by Ms. Abdi Seconded by Mr. Slavik - Motion Passed All Yays.



Discussion of new required policies:

Motion to approve the Library Materials policy

- Motion by, Mr. Slavik seconded by Mr. Nur - motion passed, All Yays.

Motion to approve the Purchasing, Procurement, and Contracting Policy

- Motion by, Ms. Lacina seconded by Ms. Abdi - motion passed, All Yays.

Motion to approve the School-Sponsored Student Publications and Activities Policy

- Motion by, Ms. Lacina seconded by Mr. Nur - motion passed, All Yays.

**FINANCE REPORT**– 20 Minutes, *Julie Henderson, Shannon Benalshaikh, USFAAF*

Review June and August Finance Reports

- June Financials
  - 1.748mil cash balance
  - ADM ended 442
  - Fund 1 deficit of 685k
  - Fund 2 deficit of 140k
  - Actual 23% fund balance
  - State Rev. 91%
  - Fed. Rev 85%
  - Total Local 89%
  - All Exp. are maxed or close to the budgeted amount by the end.
  - Total Exp. 81%
  - -826,601 total liabilities
    - still have 800k in money owed
    - 50-60k deficit
- 1.656m cash balance
  - ADM budgeted at 530 Current 460
  - Fund 1
    - Total Rev. rec. 1.106m 12%
    - Total Exp. 1.168m 13%
  - Total State Rev. 13%
  - Total Fed. Rev. 0%
  - Total Rev. 12%
  - Total Exp. 12%
  - Ending fund balance (\$65,988.92)
  - Review of Monthly Bank Reconciliation
  - Discussion about summer transportation (will be reviewed)

Motion to accept June bills paid

- Motion made by Mr. Nur, Seconded by Ms. Abdi- Motion Passed All Yays.

Motion to accept August bills paid

- Motion made by Mr. Nur, Seconded by Ms. Abdi- Motion Passed All Yays.



Motion to accept interfund transfer \$42,442.84 from fund 1 to fund 2 to balance out food service -journal entry 1719

- Motion by, Ms. Lacina Seconded by Mr. Omar - Motion Passed All Yays.

#### **UPDATE ON ORGANIZATIONAL MATTERS – 10 minutes**

##### Individual Board Member Reports

- Dr. Myers shared her thoughts on having a strong authorizer, and executive director.
  - Hennepin has strong Board goals aligned with the school goals.
  - Great finance team.
- Ms. Abdi shared about the parent advisory meeting. Sept. 28th
- Mr. Slavik shared updates on after school programs
  - New League Conference
  - Fundraising opportunities

##### Board Member Committee Reports

Executive Committee Report - Meeting in Oct. @ 5pm

Finance Committee Report - Mid Oct.

#### **PUBLIC COMMENT– 10 Minutes, *members of the public*\*\***

#### **EXECUTIVE DIRECTOR REPORT – 15 Minutes, *Julie Henderson***

- Enrollment - 450/460 about 80% of the 54 no shows said they were returning but did not come.
- Staffing - open 5-8 building sub (may not fill) otherwise fully staffed
- Year Long Professional Development Plan
  - LETRS training 19 staff
  - Conscious Discipline Training
    - Tier 1 introduction

#### **MOTION TO ADJOURN**

Motion to adjourn 7:26pm

- Motion to adjourn by Mr. Slavik , Seconded by Ms. Abdi - Motion Passed All Yays.

#### **Upcoming Events:**

September 24-25, Transcend Site Visit, TBD

September 24, 5th Grade Kindness Retreat, Media Center

September 28, Parent Advisory Committee Mtg., 10 am Conference Room

September 30-October 18 Formal Teacher Observations, Round 1

October 9-11, HS Family Teacher Conferences

October 15, 2024 HS Board Meeting, 6 pm, Conference Room

October 16-18, HS FY24 Audit by Abdo



## 2024-25 Hennepin Schools Ongoing Board Training Topics

November 2024: TBD

Spring 2025: TBD

## 2024-25 Hennepin Schools School Board Meetings

\*August 20, 2024, Meetings Time Changed to 3 pm

September 17, 2024

October 15, 2024

November 19, 2024

December 17, 2024

January 21, 2025

February 18, 2025

March 18, 2025

April 15, 2025

May 20, 2025

June 17, 2025

\*No meeting in July

**Location:** All meetings will take place at 6:00 pm at the HS Conference Room, Room 140, at 1001 E. 46th Street, Minneapolis, MN, 55407

**Time:** 6:00 pm

This meeting schedule was approved by the HS Board on August 20, 2024

\*The board meets on the third Tuesday of each month, except those months marked with an asterisk (\*)

**\*\*Public Comment Procedure:** Please email the HS Board President/Chair at [publiccomment@hennepinschools.org](mailto:publiccomment@hennepinschools.org) **at least 24 hours prior to the regularly scheduled board meeting**, to request a 2 minute slot during the Public Comment section of the board meeting. Spaces are limited, and it is first come first serve.