



***PREPARATION UNDERSTANDING GOVERNANCE RESPONSIBILITY INVOLVEMENT
ACCOUNTABILITY HUMILITY & SERVICE***

HS Board Meeting Minutes

Tuesday, March 18, 2025, 6:00 P.M.

Hennepin Schools

1001 East 46th Street, Mpls., MN 55407

HS MISSION: To develop students who are Confident Learners, Cross-Cultural Navigators, and Caring Community Builders and to provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

HS BOARD EXPECTATIONS: Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

HS BOARD 24-25 BOARD GOALS:

Confident Learners:

- Commit to high academic expectations and improve academic achievement by at least 10 percentage points by grade level on all three MCA assessments by centering on Data Driven Instruction
 - 10% increase in MCA Reading for each grade level tested
 - 10% increase in MCA Mathematics for each grade level tested
 - 10% increase in MCA Science for each grade level tested
- School directors will report on academic achievement and growth via formal curriculum reports on formal assessments (Fastbridge and MCA IIIs) twice a year.

Caring Community Builders:

- Maintain a 25% fund balance at the end of the fiscal year
- Ensure a clean FY25 audit as determined by the school's auditors
- Ensure the school receives the FY25 Finance Award, as determined by the school's accountant

Cross Cultural Navigators:

- Evaluate the relationships of the School with staff and with families using the Insight surveys in January (staff) and May (families).
- Evaluate the relationships of the School with the broader community through anecdotal information reported at the board level

Public Zoom Webinar Link: <https://us06web.zoom.us/j/88915583092>



CALL TO ORDER/ROLL CALL

6:01 p.m.

- Dr. Charlayne Myers
- Mr. John Slavik
- Christina Lacina

Absent:

- Ms. Kaltun Abdi
- Khalid Omar

OTHER ATTENDEES

- Dr. Julie Henderson, HS Executive Director
- Shannon Benalshaikh, USFAAF representative

APPROVAL OF MEETING AGENDA – 5 Minutes

Motion to accept the March 18, 2025 Board Agenda

- Motion by, Ms Lacina second by Mr. Slavik - Motion Passed

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes

Motion to approve the regular board meeting minutes of February 18, 2025

- Motion by, Ms. Lacina seconded by Mr. Slavik - Motion Passed

NEW BUSINESS– 20 minutes

Review draft 25-26 School Calendar

- Dr. Henderson shared the current draft with key dates.
- discussion about adding 15 Friday's that will be full work days.

Motion to accept Draft Calendar

Motion by, Ms. Lacina seconded by Mr. Slavik - Motion Passed

Update on Grant Proposals

- Dr. Henderson shared information on some grants that were applied for.
 - Grow your own/Adult Pathway Grant confirmed
 - Carolyn Foundation 79k for year 2 MS confirmed
 - Mortenson Family Foundation, 45k for after school programs
 - Art Experiences
 - max 35k

Update on bond covenant agreements

- Concerns about Debt to Service Ratio and Days Cash on Hand.
 - Met with a consultant that the bond companies paid for to help work this out.
 - Suggested getting a line of credit “in case”.
- Requesting the board to approve the Executive Director to apply for a line of credit if needed in the future.



- Motion to approve the authorization for the Executive Director to apply for a line of credit if needed. Authorization expires on June 30th, 2025
 - Moved by, Ms. Lacina seconded by, Mr. Slavik - Motion Passed

OLD BUSINESS– 15 minutes

Election results and Staggering of term lengths

- Dr. Myers and Dr. Henderson presented that all current officers are on the same terms.
 - Recommended that we stagger these terms in order to keep experienced members on board throughout.
 - Board discussed staggered dates and made the following recommendations:
 - Dr Myers and Mr. Slavik take a 2 year term
 - Ms. Kaltun and Ms. Lacina take a 3 year term

Update on executive suite space rental

- Platform Commercial will tour and get a proposal to rent the space.

Update on RFPs

- Transportation - Due March 13th, Presented at April Board Meeting
- Food/Nutrition - TBD, Presented at May or June meeting
- Accounting - TBD, Presented at May meeting
- IT - Due in May, Presented at June meeting
- SPED Contracts - Due on a rolling basis, All presented by August meeting

FINANCE REPORT– 20 Minutes, *Julie Henderson, Shannon Benalshaikh, USFAAF*

Review February Finance Reports

- Cash on Hand 1,581,371.10
- Due from MDE (137,938.55)
- Liabilities 87,319.53
 - ADM 450
 - Actual 456
 - Budgeted 471.4

Fund 01

- Total Rev. 4,990,375.19 - 58%
- Total Exp. 5,714,089.20 - 66%
 - (723,714.01)

Fund 02

- Total Rev. 222,574.43 -50%
- Total Exp. 270,418.80 - 60%

Cash Required - 1,487,343.51

Projected cash balance - 1,652,870.71

- Days Cash on Hand 66.68
- Debt Service Coverage Ratio Required = 1.1
- Projected 1.23

Revenues:

- Fund 01
 - State 58% = 5,465,784.12



- Federal 43% = 199,637.99
- Local 86% = 124,247.79
- Total Rev. 58% = 5,789,699.90

Expenditures

- Fund 01
 - Admin 70% = 1,423,270.79
 - Elem. 60% = 968,188.57
 - Secondary 73% = 476,296.68
 - Total Title I 68% = 162,521.45
 - Title II 41% = 12,924.84
 - Title III 57% = 18,368.46
 - Title IV 36% = 7,040.00

Transportation 84% = 535,573.04

Food Service 50% = 222,574.43

Total Assets = 2,297,845.44

Total Liabilities = 87,319.53

Total Liabilities, Equity, & Fund Balance = 2,297,845.44

Estimated Fund Balance = 22.36%

Review ABC Financials

- Total Rev. 530,019.12
- Total Exp. 538,006.45
- Ending Fund Balance (7,987.33)

Motion to accept February bills paid

- Motion made by, Ms. Lacina Seconded by Mr. Slavik - Motion Passed

Motion to accept any deposited checks

- Motion by, Ms. Lacina Seconded by Mr. Slavik - Motion Passed

UPDATE ON ORGANIZATIONAL MATTERS – 10 minutes

Individual Board Member Reports - None

Board Member Committee Reports - None

Executive Committee Report - Has not met

Finance Committee Report - Met 3/17/25 to discuss budget for 25/26 school year, Next meeting beginning in April

PUBLIC COMMENT– 10 Minutes, *members of the public***

EXECUTIVE DIRECTOR REPORT – 15 Minutes, *Julie Henderson*

Enrollment - 453

Staffing - The K-8 Ops Director has resigned - School hired a Gen. Ed. EA to help with some of the duties for the rest of the school year.

MOTION TO ADJOURN

Motion to adjourn 7:25 pm



- Motion to adjourn by Ms. Lacina , Seconded by Mr. Slavik - Motion Passed

Upcoming Events:



2024-25 Hennepin Schools Ongoing Board Training Topics

September-October 2024: Board training on new state requirements and changes in board policies

November 2024: Fastbridge training for Board Members

January 2025: The Roles and Responsibilities of the HS Board in relationship to the HSBC Board

2024-25 Hennepin Schools School Board Meetings

*August 20, 2024, Meeting time changed to 3 pm

September 17, 2024

October 15, 2024

November 19, 2024

December 17, 2024

January 21, 2025

February 18, 2025

March 18, 2025

April 15, 2025

May 20, 2025

June 17, 2025

*No meeting in July

Location: All meetings will take place at 6:00 pm at the HS Conference Room, Room 140, at 1001 E. 46th Street, Minneapolis, MN, 55407

Time: 6:00 pm

This meeting schedule was approved by the HS Board on August 20, 2024

The board meets on the third Tuesday of each month, except those months marked with an asterisk ()

****Public Comment Procedure:** Please email the HS Board President/Chair at publiccomment@hennepinschools.org *at least 24 hours prior to the regularly scheduled board meeting*, to request a 2 minute slot during the Public Comment section of the board meeting. Spaces are limited, and it is first come first serve.