



*PREPARATION UNDERSTANDING GOVERNANCE*

*RESPONSIBILITY INVOLVEMENT*

*ACCOUNTABILITY HUMILITY*

*SERVICE*

## *HS Board Meeting Minutes*

Tuesday, March 15, 2022, 6:00 P.M.

Hennepin Elementary School

2123 Clinton Ave. S., Mpls., MN 55404

**HS MISSION:** To provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

**HS BOARD EXPECTATIONS:** Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

### **HS BOARD 21-22 BOARD GOALS:**

#1 The Board will receive periodic reports on the progress of the new building renovations in December and March and June and a 2 year strategic plan for the new site that includes a timeline, costs, and method of raising funds, if necessary, in May of 2022.

#2 The Board will receive a report on Hennepin School's progress on its School Culture goal as it relates to diversity, equity and inclusion. These reports will be presented in November and June.

#3 Hennepin School will maintain a K-8 enrollment throughout the school year to meet the board approved budget. The Board will receive monthly reports on enrollment.

Public Zoom Webinar Link: <https://us06web.zoom.us/j/88915583092>



## CALL TO ORDER/ROLL CALL

6:04 p.m.

- Dr. Charlayne Myers
- Mr. Miguel Mendez
- Mr. John Slavik
- Ms. Christina Lacina
- Ms. Ruqia Abdi, 6:20 pm
- Ms. Alma Iglesias, 6:26 pm

Absent:

## OTHER ATTENDEES

- Dr. Julie Henderson, HS Executive Director
- Ms. Jenny Abbs, BKD accountant, via Zoom

## APPROVAL OF MEETING AGENDA – 5 Minutes

Motion to accept the March Board Agenda (motion by Mr. Mendez, seconded by Ms. Lacina - Motion Passed)

Mendez, yay; Lacina, yay; Slavik, yay

## REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes

Motion to approve the regular board meeting minutes of February 15, 2022 (motion by Ms. Lacina, Seconded by Mr. Mendez - Motion Passed)

Mendez, yay; Lacina, yay; Slavik, yay

## NEW BUSINESS– 30 minutes

Discussion about Board Goal #1: ***2 year strategic plan for the new site that includes a timeline, costs, and method of raising funds, if necessary***

- Mr. Mendez suggested we take the data collected and form a sub committee with a potential board member on the committee.
- Dr. Henderson discussed specific areas of the grounds and what could be done with these spaces.
- Dr. Myers asked Dr. Henderson what her suggestion was moving forward on this.
- Discussion will move to the June board meeting.

## Open Meeting Law and Zoom

- Dr. Henderson shared the information about Open Meeting Law
  - Discussion about making board member locations public.
  - Discussion about roll call voting. (will start this meeting again)

See: Authorizer handout



**OLD BUSINESS**– 10 minutes

Board Elections Update

- Kaltun Abdi, Parent Member
- Aziz Aquib, Parent Member
- Dr. Myers, Community Member
- John Slavik, Teacher Member

Final details at April meeting

Motion to appoint Alma Iglesias to a one year board term position as a parent member.

- This will have 3 parent members.
  - We can have 9 members, we have 8.
  - Motion to appoint Ms. Iglesias to 1 year term. Motion by Ms Lacina, Seconded by Ms. Abdi - Motion Passed Unanimously.

Mendez, yay; Lacina, yay; Slavik, yay; Iglesias, yay; Abdi, yay.

**UPDATE ON ORGANIZATIONAL MATTERS** – 15 minutes

Individual Board Member Reports

- Dr. Myers and Dr. Henderson shared their experience at the first parent advisory meeting.
  - Impressive group of parents; male and female participants of varied backgrounds.
  - Plan to meet four times a year to engage parent voices on key issues

Board Member Committee Reports

Executive Committee - Did Not Meet

Finance Committee - Met 3/15/22 for next year's budget. Should be presented in April

Fundraising and Marketing Committee - No Report

New Bldg Task Force Report Update

JB Vang report on the progress of the new building renovations

- Justin Fincher shared the progress report from Feb.
- Great progress being made thus far
  - Detailed explanation of progress was given.
  - Mr. Fincher broke down the progress in regards to areas of the building and shared some photos with the board.
  - Talked about some unforeseen conditions and the contingency funds. These should not hinder the move in plan.

**PUBLIC COMMENT**– 10 Minutes, *members of the public*\*\*

- No Public Comment

**FINANCE REPORT**– 20 Minutes, *BKD and Julie Henderson*

Review February Finance Reports

- Ms. Abbs reported that enrollment is down a little bit.



- Budget is still in good shape.
- Revenues are on track and cash is still strong
- Balance sheet through Feb.
- Net income is pretty high right now. +\$542,000
- Building lease aid was partially approved.
- Literacy still has no funds.
- Total at 64%
- Discusses about “furniture”.
- Food Service-Surplus 22k
  - Appeal from over a year ago has gone through
- Cash Flow Summary
- No new donations.
- Talked about the “warning” on the credit card statement.
  - Just an error in the system

Motion to accept the February bills paid

- Motion to accept by Mr. Mendez, Seconded by Ms. Iglesias (Motion Passed - Unanimously)

Mendez, yay; Lacina, yay; Slavik, yay; Iglesias, yay; Abdi, yay.

## **EXECUTIVE DIRECTOR REPORT – 20 Minutes, *Julie Henderson***

### Enrollment Update

- 372

### Staffing Update

- Not filling any more positions this year, except possibly a SPED EA
- Two new staffing positions include Building and Grounds Manager and Operation Coordinator for next year.

### New Bldg Update

- Draft Calendar to be presented for approval in either April or May
- Schedules are being worked on for next year.
  - at least 2 currently
- Org. Chart should be presented in May without names.

### Conferences

- 97% at Elementary 90% at Middle
- Book Fair in the gym at HES
- Dr. Henderson gives Kudos to office staff and their hard work on conferences.

### Parent Advisory Committee Update

- 8 members currently; convened in March for the first time; discussed roles and responsibilities and worked through a problem of practice (example feedback loop).

### Blueprint Update

- 2 CDC recommendations
  - Eliminate Contact Tracing



- Masks Optional for staff and students
- Temps will not be taken at the door anymore.

**Upcoming Events:**

*March 15 HS Board meeting*

*March 21-24 COMP week*

*March 25 Data Day, end of Term 3*

*March 28-April 4, Spring Break*

*April 15, Spring Break*

*April 18-29, MCA testing*

**MOTION TO ADJOURN**

Motion to adjourn 7:32 pm

- Motion to adjourn by Ms. Abdi, Seconded by Mr. Mendez - Motion Passed (Ms. Iglesias Abstains)

Mendez, yay; Lacina, yay; Slavik, yay; Abdi, yay.



## 202-22 Hennepin Schools Ongoing Board Training Topics

February 2022      Insight Survey, Purpose, Results, Actions

May 2022      Two Year Strategic Plan for New Bldg. Review and Comment

## 2021-22 Hennepin Schools School Board Meetings

\*No meeting in July  
August 10, 2021  
September 21, 2021  
October 19, 2021—at HMS  
November 16, 2021, designated as the Annual Meeting  
December 14, 2021\*  
January 18, 2022  
February 15, 2022  
March 15, 2022  
April 19, 2022 —at HMS  
May 17, 2022  
June 21, 2022

**Location:** All meetings will take place at the HES Gymnasium at 2123 Clinton Ave. S., 55404, *except the October and the April regularly scheduled board meetings*, which will take place at the HMS Nokomis Room (School Cafeteria/multi-purpose room) at 3109 50<sup>th</sup> Street East, 55417. This meeting schedule was approved by the HS Board on August 10, 2021. The board meets on the of each month at 6:00 pm, except those month marked with an asterisk (\*)

**\*\*Public Comment Procedure:** Please email the HS Board President/Chair at [publiccomment@hennepinschools.org](mailto:publiccomment@hennepinschools.org) *at least 24 hours prior to the regularly scheduled board meeting*, to request a 2 minute slot during the Public Comment section of the board meeting. Spaces are limited, and it is first come first serve.