



PREPARATION UNDERSTANDING GOVERNANCE

RESPONSIBILITY INVOLVEMENT

ACCOUNTABILITY HUMILITY

SERVICE

HS Board Meeting Minutes

Tuesday, February 15, 2022, 6:00 P.M.

Hennepin Elementary School

2123 Clinton Ave. S., Mpls., MN 55404

HS MISSION: To provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

HS BOARD EXPECTATIONS: Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

HS BOARD 21-22 BOARD GOALS:

#1 The Board will receive periodic reports on the progress of the new building renovations in December and March and June and a 2 year strategic plan for the new site that includes a timeline, costs, and method of raising funds, if necessary, in May of 2022.

#2 The Board will receive a report on Hennepin School's progress on its School Culture goal as it relates to diversity, equity and inclusion. These reports will be presented in November and April.

#3 Hennepin School will maintain a K-8 enrollment throughout the school year to meet the board approved budget. The Board will receive monthly reports on enrollment.

Public Zoom Webinar Link: <https://us06web.zoom.us/j/88915583092>



CALL TO ORDER/ROLL CALL

6:13 p.m.

- Dr. Charlayne Myers
- Mr. Miguel Mendez (ZOOM)
- Mr. John Slavik
- Ms. Alma Iglesias
- Ms. Christina Lacina
- Ms. Ruqia Abdi

Absent:

OTHER ATTENDEES

- Dr. Julie Henderson, HS Executive Director
- Ms. Jenny Abbs, BKD accountant, via Zoom
- Kim Knuttila, Presenter
- Members of the public

APPROVAL OF MEETING AGENDA – 5 Minutes

Motion to accept the February Board Agenda

- Motion to approve by Mr. Mendez, Seconded by Mr. Slavik (motion passed unanimously)

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes

Motion to approve the regular board meeting minutes of January 18, 2022

- Motion to approve by Ms. Lacina, Seconded by Mr. Mendez (motion passed unanimously)

NEW BUSINESS– 30 minutes

Ongoing Board Training: Insight Survey, Purpose, Results, Actions

- Ms. Knuttila presented on behalf of both school Directors.
 - Discussed the benefits/limitations of the Insight survey
 - Uses - Identify trends/declines and to grow as an organization
 - 86% of all HS staff completed
 - Things going well:
 - evaluation of teachers
 - Formal observations are done 3 times a year
 - Two different evaluations/year
 - Areas of Growth:
 - Diversity, Equity, and Inclusion



- Percentage of staff who believe the leaders encourage to engage in learning around diversity, equity and inclusion.
 - Action Steps:
 - Presentation on Somali culture
 - Recommendation for a presentation on Latino culture coming in March
- Addressed
 - Facilitated staff meeting on school's values
 - All staff sharing/listening session with Ms. Prince
 - Guidance committee created and Staff survey sent out for evaluation
 - Staff survey summary sent out and given to the board
- Elementary Things going well:
 - School Operations
 - Student information is tracked 89%
 - Staff knows who to ask for what they need. 92%
 - Learning Environment
 - School is a good place to learn 86%
- Areas for Growth:
 - coaching and feedback includes demonstrations 28%
 - Instructional gaps revisited
 - Peer Culture
 - 33% common vocabulary used
 - 44% teachers share common vision on effective teaching

Action Step:

 - Definition of Excellence brought back to light and revisited.
- HMS Going Well:
 - School Operations
 - Student information is tracked 71%
 - Staff knows who to ask for what they need. 84%
 - Academic Opportunities:
 - Rigorous academic curriculum in Math and ELA
 - Peer Culture
 - Time spent with colleagues is productive 50%
 - Teacher Compensation 60%
- Areas for Growth
 - Family and Community engagement
 - Action Steps:
 - Better use of Talking Points service for teachers
 - Train staff on conversations before conferences.



- Instructional Planning
 - Action Steps:
 - Increase modeling from coaching and ILT practice clinics
 - Consistently follow schedule of feedback
 - Co-create monthly teacher action step for Term 4
 - Mr. Mendez asked if anything was a surprise
 - Ms. Knuttila commented that the feedback about the data tracking system was a surprise. She shared the importance of this with the MS students and teaching responsibility.

March 3 & 4, 2022 Board Elections timeline review

- Dr. Henderson reviewed the timeline. There were no questions from the board.

OLD BUSINESS– 0 minutes

UPDATE ON ORGANIZATIONAL MATTERS – 15 minutes

Individual Board Member Reports

- Dr. Myers updated the board on the State of the School parent presentation. She thanked Dr. Henderson for the opportunity.
- Dr. Myers also shared that she had the opportunity to tour the new building.
- Met with a city council member last week with Dr. Henderson to discuss school in the new site.
- Brought up the need for a plan for board goal #1.
 - Mr. Mendez asked about clarification of the goal.
 - Phases of this goal.
 - Phase one - students in the building and in seats
 - What comes next?
 - Who are the people to help with this?
 - Discussion will be revisited at the March board meeting.

Board Member Committee Reports

Executive Committee

Finance Committee

recommendation to meet before the March 15th board meeting

- Will meet at 5pm March 15th

Fundraising and Marketing Committee

New Bldg Task Force Report Update

PUBLIC COMMENT– 10 Minutes, *members of the public***

- In person comments were heard.



FINANCE REPORT– 20 Minutes, *BKD and Julie Henderson*

Review January Finance Reports

- Budget is on target
- 2.7 Million year-to-date
 - transferring is almost completed
- Still waiting on some lease aid money
- 58% revenue
- Federal revenues need to be requested
- Expenditures are on track
 - Transportation is under budget
 - Not up to date with the payments though.
 - Food Service is at a loss of 32,000 estimated to be 40,000
- Revenues are 51.9%
- Expenditures 47.5%

Motion to accept the January bills paid

- Motion to accept by Mr. Slavik, Seconded by Ms. Iglesias (motion passed unanimously)

Motion to accept a donation from The Ciresi Walburn Foundation of \$50,000 for Under the Trees Summer School at new campus

- Motion to accept by Mr. Mendez, Seconded by Ms. Iglesias (motion passed unanimously)

Review Vendor List for Conflicts of Interest

Review of Hennepin Schools' and Hennepin Schools Building Company's 990 tax-returns for the 20-21 school year (2020 tax year)

- Ms. Abbs reviewed the form 990 with the board.
- Building company will have to file separately
- Due May, 15th

EXECUTIVE DIRECTOR REPORT – 20 Minutes, *Julie Henderson*

Enrollment Update

- 370 ADM

Staffing Update

- 2 sped EA's at HES
- Dean of Students at HES
- 1 sped EA at HMS
- Ms. Beedle will be moving to HMS for Math, Ms Boreman will be taking the 2nd grade class for the remainder of the year
 - The board wants to thank both individuals for their flexibility and commitment to our students.

New Bldg Update

- Color schemes will be season based
- Demo is going great
- New set of schedules will need to be visited



- Org chart
- School Calendar

SEL Curriculum/Recommendation for Curriculum Adoption

- Dr. Henderson presented to the board the staff Survey Feedback on Guidance and the focus group data from parent meetings.
- Recommendation that the board adopt a policy for review before purchasing new curriculums so that a more equitable outcome can be achieved that includes both teacher and parent input prior to decision making.

Parent Advisory Committee Plan

- Both schools will put out a half sheet at conferences to get parents involved.

Blueprint Update

- No other updates

Upcoming Events:

Feb. 7-18, QCOMP Round 3

Feb. 21 NO SCHOOL

Feb. 21-March 11 ACCESS Testing

Feb. 24, HES COVID Vaccine clinic

Feb. 24 Bellwether Visit

March 3-4, Parent Conferences, HS Board Elections, Book Fair

March 15 HS Board meeting

March 21-24 COMP week

March 25 Data Day, end of Term 3

MOTION TO ADJOURN by Ms. Lacina, Seconded by Mr. Mendez

Motion to adjourn 7:51pm



202-22 Hennepin Schools Ongoing Board Training Topics

February 2022 Insight Survey, Purpose, Results, Actions

May 2022 Two Year Strategic Plan for New Bldg. Review and Comment

2021-22 Hennepin Schools School Board Meetings

*No meeting in July

August 10, 2021

September 21, 2021

October 19, 2021—at HMS

November 16, 2021, designated as the Annual Meeting

December 14, 2021*

January 18, 2022

February 15, 2022

March 15, 2022

April 19, 2022 —at HMS

May 17, 2022

June 21, 2022

Location: All meetings will take place at the HES Gymnasium at 2123 Clinton Ave. S., 55404, *except the October and the April regularly scheduled board meetings*, which will take place at the HMS Nokomis Room (School Cafeteria/multi-purpose room) at 3109 50th Street East, 55417. This meeting schedule was approved by the HS Board on August 10, 2021. The board meets on the of each month at 6:00 pm, except those month marked with an asterisk (*)

****Public Comment Procedure:** Please email the HS Board President/Chair at publiccomment@hennepinschools.org *at least 24 hours prior to the regularly scheduled board meeting*, to request a 2 minute slot during the Public Comment section of the board meeting. Spaces are limited, and it is first come first serve.