



PREPARATION UNDERSTANDING GOVERNANCE

RESPONSIBILITY INVOLVEMENT

ACCOUNTABILITY HUMILITY

SERVICE

HS Board Meeting Minutes

Tuesday, December 14, 2021, 6:00 P.M.

Hennepin Elementary School

2123 Clinton Ave. S., Mpls., MN 55404

HS MISSION: To provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

HS BOARD EXPECTATIONS: Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

HS BOARD 21-22 BOARD GOALS:

#1 The Board will receive periodic reports on the progress of the new building renovations in December and March and June and a 2 year strategic plan for the new site that includes a timeline, costs, and method of raising funds, if necessary, in May of 2022.

#2 The Board will receive a report on Hennepin School's progress on its School Culture goal as it relates to diversity, equity and inclusion. These reports will be presented in November and April.

#3 Hennepin School will maintain a K-8 enrollment throughout the school year to meet the board approved budget. The Board will receive monthly reports on enrollment.

Public Zoom Webinar Link: <https://us06web.zoom.us/j/88915583092>



CALL TO ORDER/ROLL CALL

6:04 p.m.

- Dr. Charlayne Myers
- Mr. John Slavik
- Ms. Christina Lacina
- Ms. Ruqia Abdi (zoom)

Absent:

- Mr. Miguel Mendez
- Mr. Munye Alawi
- Ms. Alma Iglesias

OTHER ATTENDEES

- Dr. Julie Henderson, HS Executive Director
- BKD accountant, via Zoom

APPROVAL OF MEETING AGENDA – 5 Minutes

Motion to accept the December Board Agenda - Motion by Ms. Lacina, Seconded by Ms. Abdi (motion passed unanimously)

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes

Motion to approve the regular board meeting minutes of November 16, 2021

- Tabled until Jan. Board Meeting

NEW BUSINESS– 15 minutes

Open Enrollment Window: January 1, 2022-March 30, 2022

- If there are more applications than seats, a lottery would be held in April.
- Motion to approve by Mr. Slavik, Seconded by Ms. Lacina (Motion passed unanimously)

Discussion about Jan. 3rd being a staff work day and kids return Jan. 4

- Would need to contact families immediately so they can make arrangements.
- Motion to change the school calendar by Ms. Lacina, Seconded by Ms. Abdi (Motion passed unanimously)

OLD BUSINESS– 15 minutes

Accept the resignation of parent board member - Letter was accepted

Recommendation for moving forward to fill this position - Will take some time to send out communication to the parents.

UPDATE ON ORGANIZATIONAL MATTERS – 15 minutes

- Individual Board Member Reports
- HMS basketball started this week



- Elementary started basketball last week.
- Lacina shout out to HES PBIS team for setting up fun activities this week.

Board Member Committee Reports

Executive Committee

Present public comment process to entire board

- This document will be a reference for the board to follow. It will not be policy or be part of the by laws.
- Ms. Abdi suggested that the document be translated.
- Dr. Myers suggested that the document could go on the website as well

Finance Committee

Approve Revised Budget

- Ms. Lacina presented the revised budget with Dr. Henderson's assistance.
- Number of students is actually 372 not 385
- Dr. Myers suggested moving forward with this revised budget and reassess the enrollment after the open enrollment window.
- Motion to approve the revised budget of 385 students by Mr. Slavik, seconded by Ms. Abdi (Motion passed unanimously)

Fundraising and Marketing Committee

- N/A

New Bldg Task Force Report Update

JB Vang

- Mr. Vang congratulated the board and school for the funding and thanked everyone for the trust.
- 42.2% of budget has been spent.
- minimizing the impact on the existing building while keeping it cost effective.
- Two packages, demo has started
- The city had a 4-6 week turn around on the building permit, which is now complete.

PUBLIC COMMENT– 10 Minutes, *members of the public***

FINANCE REPORT– 15 Minutes, *BKD and Julie Henderson*

Review November Finance Reports

- Dr. Henderson asked if some of the percentages will change due to the revised budget.
 - They will change slightly
- No update on donations
- Review of checks paid and revenues

Motion to accept the November bills paid

- Motion by Ms. Lacina, Seconded by Mr. Slavik (Motion passed unanimously)



EXECUTIVE DIRECTOR REPORT – 20 Minutes, Julie Henderson

Enrollment Update

- 93 ms
- 272 elem

Staffing Update

- 2 math positions at MS
- Dean and SPED at Elem.

New Bldg Update (organizational items)

- Directors and Executive Director are working on staffing for the new building, with an overarching goal to put as much money into the classrooms as possible and pay the returning staff fairly.
- School calendar draft is developing while keeping in mind the new building project.

New SEL Curriculum Update

- 2 staff meetings
 - First was optional
 - Dr. Henderson summarized the meeting.
 - Ms. Abdi shared her take on the meeting as well. Said that it was a good productive meeting.
 - 2nd meeting was with equity trainer and was an all staff meeting.
 - Sent out anonymous survey to teachers to gather feedback on the roll out
 - will gather data in January via Parent Info sessions to help inform the parents.
 - will bring data together to make a decision.

Parent Advisory Committee Plan

- Hope to gather some parents who are interested to help build this committee.
 - To give feedback on school decisions, eg. School hours, calendar, etc.

Upcoming Events:

Nov. 29-Dec. 10 Formal QComp Observations (Licensed Staff)

Dec. 13-17 Teacher Stay Conversations

Dec. 17 Staff Appreciation Event, 2:00-3:30 pm

Jan. 18, 2022 HS Board Meeting at HES

MOTION TO ADJOURN

Motion by Ms. Lacina, Seconded by Mr. Slavik (motion passed unanimously)

Motion to adjourn 7:13 pm



202-22 Hennepin Schools Ongoing Board Training Topics

January 2022 Insight Survey, Purpose, Results, Actions

May 2022 Two Year Strategic Plan for New Bldg. Review and Comment

2021-22 Hennepin Schools School Board Meetings

*No meeting in July

August 10, 2021

September 21, 2021

October 19, 2021—at HMS

November 16, 2021, designated as the Annual Meeting

December 14, 2021*

January 18, 2022

February 15, 2022

March 15, 2022

April 19, 2022 —at HMS

May 17, 2022

June 21, 2022

Location: All meetings will take place at the HES Gymnasium at 2123 Clinton Ave. S., 55404, *except the October and the April regularly scheduled board meetings*, which will take place at the HMS Nokomis Room (School Cafeteria/multi-purpose room) at 3109 50th Street East, 55417. This meeting schedule was approved by the HS Board on August 10, 2021. The board meets on the of each month at 6:00 pm, except those month marked with an asterisk (*)

****Public Comment Procedure:** Please email the HS Board President/Chair at publiccomment@hennepinschools.org *at least 24 hours prior to the regularly scheduled board meeting*, to request a 2 minute slot during the Public Comment section of the board meeting. Spaces are limited, and it is first come first serve.