



*PREPARATION UNDERSTANDING GOVERNANCE*

*RESPONSIBILITY INVOLVEMENT*

*ACCOUNTABILITY HUMILITY*

*SERVICE*

## *HS Board Meeting Minutes*

Tuesday, October 15, 2024, 6:00 P.M.

Hennepin Schools

1001 East 46th Street, Mpls., MN 55407

**HS MISSION:** To develop students who are Confident Learners, Cross-Cultural Navigators, and Caring Community Builders and to provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

**HS BOARD EXPECTATIONS:** Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

### **HS BOARD 23-24 BOARD GOALS:**

#### **Confident Learners:**

- Commit to high academic expectations and improve academic achievement by at least 10 percentage points overall on all three MCA assessments by centering on Data Driven Instruction
  - 10% increase in MCA Reading from 28% to 38% for each grade level tested
  - 10% increase in MCA Mathematics from 17% to 27% for each grade level tested
  - 10% increase in MCA Science from 9% to 19% for each grade level tested
- School directors will report on academic achievement and growth via formal curriculum reports on the NWEA, Aimsweb, and MCA IIIs twice a year.

#### **Caring Community Builders:**

- Ensure School's financial stability through recent vendor transition, including maintaining a 25% fund balance the entire year.

#### **Cross Cultural Navigators:**

- Evaluate the relationships of the School with staff and with families using the Insight surveys in January (staff) and May (families).
- Evaluate the relationships of the School with the broader community through anecdotal information reported at the board level.

Public Zoom Webinar Link: <https://us06web.zoom.us/j/88915583092>



## **CALL TO ORDER/ROLL CALL**

6:02 p.m.

- Dr. Charlayne Myers
- Mr. John Slavik
- Khalid Omar, *zooming from 1701 American Blvd. E, Suite 15, Bloomington, MN 55425 (6:04pm)*
- Mahdi Nur *zooming from 1305 University Ave., St. Paul, MN 55104 (6:20pm)*
- Ms. Kaltun Abdi
- Christina Lacina

Absent:

## **OTHER ATTENDEES**

- Dr. Julie Henderson, HS Executive Director
- Shannon Benalshaikh, USFAAF representative
- Amy, Friends of Education

## **APPROVAL OF MEETING AGENDA – 5 Minutes**

Motion to accept the October 15, 2024 Board Agenda

- Motion by, Ms. Abdi second by Ms. Lacina - motion passed (Nur and Omar missing for vote)

## **REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes**

Motion to approve the regular board meeting minutes of September 17, 2024

- Motion by, Ms. Lacina seconded by Ms. Abdi - motion passed (Mr. Nur missed vote)(with added information under old business)

## **NEW BUSINESS– 20 minutes**

### [Evaluation of the 23-24 Board Goals](#)

- Dr. Henderson presented the data to the board for each of the 3 goals and whether the goals were met from the 23-24 school year.

Revise the current School Board Goals for the 24-25 School Year

- Confident Learners:
  - Discussion on keeping it at 10% growth or go with State/Mpls averages.
  - Aggregate of 10% but individual grade level goals.
  - Looking at scores via cohorts (follow the students through the grades)
  - Keep 10% overall but data broken down by cohort
- Caring Community Builders:
  - 25% fund balance



- Add “Clean Audit”
- Add MDE Finance Award
  - Will not be evaluated until Fall 2025
- Cross Cultural Navigators:
  - Looks good as is

Motion to approve the updated 24-25 Board Goals

- Motion by, Mr. Nur seconded by Mr. Omar - motion passed (Unanimously)

### **OLD BUSINESS**– 15 minutes

Update on the Staff Handbook revisions

- Benefits in Handbook
  - Add “be in good standing”
- Parental Leave
  - Added Immediately Prior

Motion to approve the Staff Handbook revisions

- Motion by, Mr. Nur seconded by Ms. Abdi - motion passed (Unanimously)

Discussion of new required policies:

Motion to approve the revised digital instruction accessibility policy

- Motion by, Mr. Slavik seconded by Mr. Omar - motion passed (Unanimously)

Motion to approve the cell phone policy TABLED (November Meeting)

- Motion by, seconded by - motion passed

Motion to approve the nepotism policy

- Motion by, Ms. Lacina seconded by Ms. Abdi - motion passed (Unanimously)

### **FINANCE REPORT**– 20 Minutes, *Julie Henderson, Shannon Benalshaikh, USFAAF*

Review September Finance Reports

- Shannon From USFAAF reviewed the reports
  - Cash Balance = 1,819,633.48
  - Due from MDE = 164,394.57
  - Actual ADM 450
    - Budgeted 530
  - Deficit Fund 1 = 192k
  - Deficit Fund 2 = 20k
  - Fund Balance at 33%
  - All Expenditures are in line with the school year
  - Revenues
    - 78% Endowment received
    - Total State 19%
    - Total Fed. 0%
    - Total Rev. 18%



- Enrichment Program questions
  - Current Ending Fund Balance (212,625.37)
  - Total Assets 1,941,836.59
  - Total Liabilities (77,220.94)
  - Review of Vendor Statistics - Nothing abnormal

Motion to accept September bills paid

- Motion made by, Mr. Omar Seconded by Ms. Abdi - Motion Passed (unanimously)

Motion to accept any deposited checks

- None to accept

### **UPDATE ON ORGANIZATIONAL MATTERS – 10 minutes**

Individual Board Member Reports

- Mr. Slavik reported on the Afterschool Programs
  - 72 kids registered for various activities
- Ms. Abdi shared her experience at conferences and the kindness retreat
- Dr. Myers shared her experience at the kindness retreat
- Parent Advisory Committee met 2 Saturdays ago
  - Sharing information
  - Bus Behavior
  - Food

Board Member Committee Reports

Executive Committee Report - Met prior to meeting to discuss policy changes previously mentioned.

Finance Committee Report - Met to discuss budget revision

**PUBLIC COMMENT**– 10 Minutes, *members of the public*\*\*

### **EXECUTIVE DIRECTOR REPORT – 15 Minutes, Julie Henderson**

- Enrollment
  - 460 ADM
  - Budget based on natural attrition and other circumstances
- Staffing
  - Will not be filling additional dean position
  - will not be filling building sub position
- Conferences
  - 88% overall attendance

### **MOTION TO ADJOURN**

Motion to adjourn 7:29 pm

- Motion to adjourn by Mr. Nur, Seconded by Ms. Abdi - Motion Passed (Unanimously)



**Upcoming Events:**

September 30-October 18, Round 1 Teacher Formal Evaluations for QComp  
October 16-18, HS FY24 Audit by Abdo  
October 17 and 21, Ready, Set, Smile Free Dental Clinics  
October 18, HS Staff Wellness half-day–THANK YOU BOARD!  
October 21-24, Term 1 COMP Week  
October 25, Data Day  
October 26, Parent Advisory Committee Meeting, 10 am, Conference Room  
October 21-November 8, HS Benefits Open Enrollment Window  
October 28-November 8, Staff Insight Survey Window  
November 5, Federal Election, Staff and Student half day  
November 8, Food and Nutrition Audit  
November 19, 2024 HS Board Meeting, 6 pm, Conference Room

**2024-25 Hennepin Schools Ongoing Board Training Topics**

September-October 2024: Board training on new state requirements and changes in board policies  
November 2024: Fastbridge training for Board Members  
Spring 2025: TBD

**2024-25 Hennepin Schools School Board Meetings**

\*August 20, 2024, Meetings Time Changed to 3 pm

September 17, 2024

October 15, 2024

November 19, 2024

December 17, 2024

January 21, 2025

February 18, 2025

March 18, 2025

April 15, 2025

May 20, 2025

June 17, 2025

\*No meeting in July

**Location:** All meetings will take place at 6:00 pm at the HS Conference Room, Room 140, at 1001 E. 46th Street, Minneapolis, MN, 55407



**Time:** 6:00 pm

This meeting schedule was approved by the HS Board on August 20, 2024

\*The board meets on the third Tuesday of each month, except those months marked with an asterisk (\*)

**\*\*Public Comment Procedure:** Please email the HS Board President/Chair at [publiccomment@hennepinschools.org](mailto:publiccomment@hennepinschools.org) *at least 24 hours prior to the regularly scheduled board meeting*, to request a 2 minute slot during the Public Comment section of the board meeting. Spaces are limited, and it is first come first serve.