

Hennepin Elementary

Restrictive Procedures Staff Debriefing

Completion of this form is required whenever a restrictive procedure is used on a student. Staff involved with the restrict procedure will debrief within 1 to 2 days after the procedure. **MN Statute 125A.0942 Subd.3(4). Hennepin Elementary only uses the restrictive procedure of physical holding. Hennepin Elementary does not use seclusion.**

Student Name: _____ **Student Date of Birth:** _____
Date of Incident: _____ **Date of Debriefing Meeting:** _____

Student's IEP includes BIP with provisions for use of restrictive procedures:	
Was student's IEP followed? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Was BIP followed? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If any of the three above is answered no, explain why:	
Is there any known medical information the parent has provided voluntarily that contraindicates the use of a restrictive procedure?	
Review conditions under which the restrictive procedure was used (review report form, review antecedents, triggers, review actions of all involved).	
Consider alternatives to prevent future restrictive procedures.	
Signatures of staff members attending meeting:	
_____	_____
_____	_____
_____	_____

Place a copy of the Restrictive Procedures Reporting Form and the Staff Debriefing Form to the student's Special Education file.

Send copies to: IEP Manager Special Education Director Executive Director Other