



*PREPARATION UNDERSTANDING GOVERNANCE*

*RESPONSIBILITY INVOLVEMENT*

*ACCOUNTABILITY HUMILITY*

*SERVICE*

## *HS Board Meeting Minutes*

Tuesday, August 15, 2023, 6:00 P.M.

Hennepin Schools

1001 East 46th Street, Mpls., MN 55407

**HS MISSION:** To develop students who are Confident Learners, Cross-Cultural Navigators, and Caring Community Builders and to provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

**HS BOARD EXPECTATIONS:** Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

### **HS BOARD 22-23 BOARD GOALS:**

1. Report on the progress of implementation of the 2 year strategic plan for the grounds in November and April
2. HS students will show growth in their academic achievement as demonstrated by curriculum reports on the NWEA, IRLA, and MCA-IIIs twice a year in January and June
3. Ensuring the building is being used efficiently and effectively for student learning with reports from management in October and May
4. Building positive relationships with the park board and broader community

Public Zoom Webinar Link: <https://us06web.zoom.us/j/88915583092>



## **CALL TO ORDER/ROLL CALL**

*6:03 p.m.*

- Dr. Charlayne Myers
- Mr. John Slavik
- Mahdi Nur
- Khalid Omar
- Ms. Kaltun Abdi, via Zoom

Absent:

- Alma Iglesias

## **OTHER ATTENDEES**

- Dr. Julie Henderson, HS Executive Director
- Shannon Benalshaikh, USFAAF representative
- Ossama Eldahshoury USFAAF Managing Partner
- Dorcas Manu
- Maderine Ramos

## **APPROVAL OF MEETING AGENDA – 5 Minutes**

Motion to accept the August Board Agenda with 3 additions - Motion to approve by Mr. Slavik,  
Seconded by Mr. Omar - Motion Passed

## **REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes**

Motion to approve the regular board meeting minutes of June 20, 2023 - Motion to accept into  
record - No Vote needed.

## **NEW BUSINESS– 20 minutes**

Welcome new Amity Teachers, Dorcas Manu, 5-8 Math, and Maderine Ramos, 3rd Grade  
Classroom Teachers

- Dr. Henderson introduced both teachers from the Amity program
- Each teacher introduced themselves and their journey.
  - Shared how welcoming everyone has been.

Welcome new board members, Mahdi Nur, Khalid Omar, and returning board member, Alma  
Iglesias

- Ms. Iglesias is a returning board member (not present)
- Mr. Omar and Mr. Nur both introduced themselves. Sharing their background and reasons  
for joining the board.

Review of the Current HS Bylaws

- Dr. Myers reviewed the bylaws



- Shared more information about the attendance policy.

Review 22-23 board goals

- Dr. Myers reviewed the board goals and gave some background on where they were derived from.

Review attendance and conflict of interest components of the bylaws

Review executive committee functions of the bylaws

Discuss and approve meeting dates for the 23-24 school year

- Meetings are the 3rd Tuesday of every month. Always in the Hennepin Schools Conference Room.
- Motion to approve by Mr. Nur, Seconded by Ms. Abdi - Motion Passed

Discussion and motion to appoint Christina Lacina to the open board position to fulfill Aziz Aqib's tenure through June 30, 2025.

- Dr. Myers shared reasoning for appointing Ms. Lacina to the vacant board position. (2 year term)
- Dr. Myers recommends that we appoint Ms. Lacina
- Both Ms. Abdi and Mr. Nur shared their perspective and agreed with Dr. Myers
  - Motion to appoint by Mr. Nur, Seconded by Ms. Abdi - Motion Passed

Board Officer Nominations

- Ms. Abdi nominated herself for Vice President
- Mr. Slavik nominated Ms. Lacina for Treasurer
  - Motion to appoint both Ms. Abdi and Ms. Lacina to these positions by Mr. Nur. Seconded by Mr. Omar. Motion Passes

Approve EDIAM Resolution

- Motion to appoint Dr. Henderson for EDIAM by Mr. Slavik, Seconded by Mr. Nur - Motion Passed

## **FINANCE REPORT**– 20 Minutes, *Julie Henderson, Shannon Benalshaikh, USFAAF*

Review June Finance Reports

- Cash balance 1,622,453.53
- ADM budgeted at 400
  - Actual 409
- at 90% of Revenue
- 96% of Expenditures
- Lease aid has been approved
  - 493,617 catch up
- Title I, ESSER, COVID 19 Funds, Title II, and Fed Sped = 192,087
- Cash & Investments = 1,622,454
- Payroll 236,212
- Accounts Payable = 81,032
- Equity and Fund Balance = 2,472,056
- Special Ed Rev. 30,833 has not been received



- Meeting with BKD to help clean up some of the numbers.
- Dr. Henderson gave a brief update on the insurance premium.
- Net income = (309,203)
- Food Service = (45,486)

Motion to accept the June bills paid

- Motion to accept by Mr. Slavik, Seconded by Mr. Nur - Motion Passed

Update on the FY23 audit

- Meeting is set for tomorrow to discuss with BKD to discuss information transition.

Motion to accept any deposited checks

- None to accept

### **OLD BUSINESS– 15 minutes**

23-24 Local Literacy Plan Draft

- Trained in LETRS
  - 6 staff members over a few years
- AIMS Web 3-8 in place of IRLA

Board Goal #2: HS students will show growth in their academic achievement as demonstrated by curriculum reports on the NWEA, IRLA, and MCA-IIIs twice a year in January and June

- Dr. Henderson shared some slides about this.
- Summary NWEA
- IRLA Goal 90% at grade level proficiency in reading
- MCA upper grades struggled in Math
- Data Driven Instruction, 2 new Directors, 1 additional coach, 1 additional Dean

Parent Advisory Report - Ms. Abdi

- Meets regularly - every other month this next school year.
- Dr. Henderson commended the PAC for their hard work and growth.
- Dr. Myers suggested adding a PAC report to the board meetings a few times a year.

Summer School Update

- Mr. Slavik shared information and feedback about the summer school program.

### **UPDATE ON ORGANIZATIONAL MATTERS – 10 minutes**

Individual Board Member Reports

- N/A

Board Member Committee Reports

### **PUBLIC COMMENT– 10 Minutes, *members of the public*\*\***



**OPERATIONS DIRECTOR REPORT – 20 Minutes, Julie Henderson**

**Enrollment, Retention and Recruitment Update**

- 378 returning
- 124 new students
- 502 returning and completed packets
- 575 number of seats
- budget is 530
- 28 incomplete applications

**Staffing Update**

- k-4 science and k-4 social worker

**Updates on finalized Handbooks**

- Attendance and uniform policy was cleaned up

**MOTION TO ADJOURN**

Motion to adjourn by Mr. Slavik, Seconded by Mr. Omar - Motion Passed 8:02 pm

**Upcoming Events:**

*August 22, HS Open House, 5:00 pm, HS Gym and classrooms*

*August 28, First Day of School*

*Sept. 4, Labor Day*

*Sept. 21, Curriculum Night, 5:30-8:00 pm*



## 2022-23 Hennepin Schools Ongoing Board Training Topics

TBD

## PROPOSED 2022-23 Hennepin Schools School Board Meetings

August 15, 2023  
September 19, 2023  
October 17, 2023  
November 21, 2023  
December 19, 2023  
January 16, 2024  
February 20, 2024  
March 19, 2024  
April 16, 2024  
May 21, 2024  
June 18, 2024  
\*No meeting in July

**Location:** All meetings will take place at 6:00 pm at the HS Conference Room, Room 141, at 1001 E. 46th Street, Minneapolis, MN., 55407

**Time:** 6:00 pm

This meeting schedule was approved by the HS Board on August 15, 2023

\*The board meets on the third Tuesday of each month, except those months marked with an asterisk (\*)

**\*\*Public Comment Procedure:** Please email the HS Board President/Chair at [publiccomment@hennepinschools.org](mailto:publiccomment@hennepinschools.org) *at least 24 hours prior to the regularly scheduled board meeting*, to request a 2 minute slot during the Public Comment section of the board meeting. Spaces are limited, and it is first come first serve.