



HENNEPIN SCHOOLS

CHARTER DISTRICT 4205 07

PREPARATION UNDERSTANDING GOVERNANCE

RESPONSIBILITY INVOLVEMENT

ACCOUNTABILITY HUMILITY

SERVICE

HS Board Meeting Minutes

Tuesday, August 13, 2019, 6:00 P.M.

Hennepin Elementary School

2123 Clinton Ave. S. Mpls, MN 55404

HS MISSION: To provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

HS BOARD EXPECTATIONS: Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

CALL TO ORDER/ROLL CALL

6:XX p.m.

Dr. Charlayne Myers

Mr. Miguel Mendez

Mr. Yusuf Mohamed

Mr. Jeffrey Rainey

Mr. John Slavik

Mr. Abdi Mahamed

Absent:

OTHER ATTENDEES

Dr. Julie Henderson, HES Executive Director

Dr. Mahrous Kandil, HES School Director

Ms. Julieta Fajardo, HMS School Director

Ms. Jenny Abbs, HES Finance Director (BergenKDV)

Members of the public

APPROVAL OF MEETING AGENDA – 15 Minutes

Motion to accept the August Board Agenda

Motion to accept the August 13, 2019 meeting Agenda as amended, made by Mr. Y. Mohamed and seconded by Mr. Mendez. Motion carried.



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REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes

Motion to approve the meeting minutes of June 11, 2019. Motion made by Mr. Rainey, seconded by Mr. Mendez. Mr. Slavik and Mr. A. Mahamed abstained. Motion carries.

UPDATE ON ORGANIZATIONAL MATTERS ó 20 minutes

Introduction and discussion of the MSBA Ten Rules for Meetings one pager

Dr. Myers briefed the board on some rules adopted by the HS board in relation to its decision making process and the bylaws changes made last academic year. Board members were asked to reflect and give feedback. Dr. Myers mentioned that although we changed some of our bylaws, the board still need to check with the authorizer on a model set of by-laws, if available.

Individual Board Member Reports: N/A

Board Member Committee Reports

Executive Committee: N/A

Finance Committee: N/A

Fundraising and Marketing Committee:

Mr. Rainey gave an update of some work he initiated with some community members with consultation from Dr. Henderson and Mr. Haraway, outreach coordinator. He also suggested we leverage some of the fundraising success we've had in the past by checking in with previous donors. The question of a fundraising goal for the 19-20 school year was raised.

Mr. Y. Mohamed mentioned he had nominated HS as a MAPE school supplies recipient. He would let us know if we were approved. Mr. A. Mahamed mentioned he knew of a clinic that offered free shots to children who have check ups. Mr. Mendez mentioned he had connections to a Mobile Dentistry agency.

NEW BUSINESS

Appoint a Secretary to the board:

Mr. Slavik is nominated by Mr. Y. Mohamed to be the secretary of the board, seconded by Mr. Mendez. Mr. Slavik accepted the nomination. Motion carries. As per acceptance, Mr. Slavik will be part of the Executive Committee of the board.

Approval of the IOwA for 2019-20 school year

Designation of Identified Official with Authority for the MDE External User Access Recertification System

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The



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Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Julie Henderson to act as the Identified Official with Authority (IOwA) **07** and for Jenny Abbs to act as the IOwA to add and remove names only for **Hennepin Elementary School 4205**.

Per MDE request and by the statute, Schools are required to identify IOwA annually. Board members asked if this is the exact language proposed by MDE and this was confirmed by Dr. Henderson. Motion to approve the above entire paragraph language for 2019-20 made by Mr. Y. Mohamed seconded by Mr. Rainey. Motion carries.

Discuss and approve the dates and times of the regular board meetings for the 19-20 school year. Motion to approve the board meeting calendar as presented with the October and April meetings held at the Middle School campus. Motion made by Mr. Mendez, seconded by Mr. Rainey. Motion carries.

Discuss October Board Training ideas

Dr. Myers solicited ideas for the ongoing board training during the October board meeting. It was suggested to focus on HS Achievement and Awards.

Discuss Annual Board Meeting date and plan

Mr. Griffith, HS former board president, was consulted about the annual board meeting requirement. As long as the board is meeting regularly, the annual meeting can be any of these meetings. The board decided the September board meeting would be the annual board meeting. This is the same meeting where the Annual Report is reviewed.

Accessibility of board meeting agenda and minutes to parents:

Mr. Y. Mohamed suggested that the agenda of the board meeting agenda to be translated to Somali and Spanish languages. Dr. Henderson said this was doable, but would require lead time on the agenda. Mr. Y. Mohamed also suggested regular monthly board meetings be streamed live to Facebook, so that the meetings would also more accessible to more parents. Dr. Henderson said the team would look into it and that it was very doable as HS has streamed parent events in the past on Facebook.

FINANCE REPORT –Abbs/Henderson – 15 Minutes

Review June/July Finance Reports

Motion to accept the June bills paid made by Mr. Rainey and seconded by Mr. Mendez. Motion carries

Motion to accept the July bills paid

Motion carried. Motion to accept the July bills paid made by Mr. Y. Mohamed and seconded by Mr. Mendez. Motion carried.



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EXECUTIVE DIRECTOR REPORT – 15 Minutes

Julie Henderson, Executive Director

Enrollment and Recruitment

Dr. Henderson presented an updated enrollment projection, with a coverage goal of 500. School is budgeted at 460. Currently there are 484 students registered to attend.

Assessments: The assessment calendar required by MDE has been updated and posted to our website under Parent Information.

Staffing

Staff contracts were presented and salaries were highlighted for all currently hired staff. A motion was made to approve all 19-20 staff contracts by Mr. Y. Mohamed and seconded by Mr. Mendez. Motion carries; 5-1.

Discuss dressy jeans policy and staff request to amend the dress code

The board discussed the request for staff to wear dressing jeans on Fridays and agreed to a trial basis for one month. Dr. Henderson recommended staff have this option as teaching can be a very physical activity and jeans can be a more comfortable way to do that. Board also agreed all the other components of the dress code remain and that the Executive Director has the authority to switch the day of the week, if deemed necessary (e.g. visitors or evaluators in the buildings).

Discuss school safety improvement bid first floor doors and safety glass at HES

Dr. Henderson reminded the board of a generous \$15,000 award to HS from Friends of Education given to HS in the fall of last year for beating the odds in 2018 to be used toward safety features in the current HES bldg. She presented two quotes for additional safety measures for the building, but they are currently not in the budget. The board recommended we wait for the October finance committee to review the budget numbers and also discuss with the landlord their portion of the entire bill, as ultimately the landlord benefits more from this endeavor than the tenant. The board also suggested waiting for the next round of federal safety grant funding and to possibly apply for that if and when it becomes available.

MOTION TO ADJOURN

Motion to adjourn. Motion made Mr. Mendez and seconded by Mr. Y. Mohamed. Motion carries
8: 26 pm