



*PREPARATION UNDERSTANDING GOVERNANCE*

*RESPONSIBILITY INVOLVEMENT*

*ACCOUNTABILITY HUMILITY*

*SERVICE*

## *HS Board Meeting Minutes*

Tuesday, April 13, 2021, 6:00 P.M.

Hennepin Middle School

3109 East 50th Street., Mpls., MN 55417

Zoom Link:

<https://zoom.us/j/92515822274>

*HS MISSION:* To provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

**HS BOARD EXPECTATIONS:** Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

**HS BOARD 20-21 BOARD GOALS:**

1. By January 2021, the Board will approve a plan of succession for the position of Executive Director of Hennepin Schools.
2. Quarterly, the Board will receive a report on progress towards developing a vertically-aligned plan for curriculum and instruction in October, January, and April to evaluate and strategically lead the school's academic performance and improvement.
3. By end of each school year, 80% of the teaching staff districtwide will have agreed to their 2021-22 offer letter at Hennepin Schools.

**CALL TO ORDER/ROLL CALL**

*6:00 p.m.*

- Dr. Charlayne Myers
- Mr. Miguel Mendez
- Mr. Jeffrey Rainey



- Mr. John Slavik
- Ms. Christina Lacina

Absent:

- Ms. Nekey Oliver

#### **OTHER ATTENDEES**

- Dr. Julie Henderson, HS Executive Director
- Ms. Jenny Abbs, HS Finance Director (BergenKDV)

#### **APPROVAL OF MEETING AGENDA – 5 Minutes**

Motion to accept the April Board Agenda

- Moved by Mr. Mendez, Seconded by Mr. Rainey - Motion Passed
  - Slavik - Yay, Lacina - Yay, Rainey - Yay, Mendez - Yay

#### **REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes**

Motion to approve the meeting minutes of March 9, 2021

- Moved by Mr. Rainey, Seconded by Ms. Lacina - Motion Passed
  - Slavik - Yay, Lacina - Yay, Rainey - Yay, Meyers - Yay

#### **NEW BUSINESS– 25 minutes**

Board Academic Presentation on Goal 2: School's academic performance and improvement and Embedded Board training on State Standard alignment as it relates to curriculum and testing

- Ms. Feehan-Kapsner and Ms. Knuttila updated board on progress for Good to Great goals
- Also updated board on the Bellwether report action steps.
  - Finalize definition of Excellence or “Hennepin Way”
- Brief description of the Data Cycle with an example from the Kindergarten team from a previous year.
- backwards planning - pacing guides
  - Grade/Track assessment
  - Analyze data
  - Plan/Reteach
  - Repeat
- Standards Alignment
  - What are they? Explained Common Core
    - 41 states and a few territories use these standards
    - Can compare student proficiency nationally
    - Explained the organization of the standards
  - Assessment of Standards
    - Depth of Knowledge (DOK) explained



**OLD BUSINESS**– 5 minutes

Review 2021 Election Results (Dr. Henderson)

Appointed to three year terms to begin July 1, 2021:

Ms. Ruqia Abdi, Community Member

Mr. Alawi Munye, Parent Member

**UPDATE ON ORGANIZATIONAL MATTERS** – 15 minutes

Individual Board Member Reports

Board Member Committee Reports

Executive Committee - No Report

Finance Committee - No meeting since last board meeting.

Discuss impact of PPP Loan on FY21 and FY 22 (draft) budgets

- Ms. Abbs \$845,000 added to account as revenue
  - terms 24 week window at the end of which we can apply for forgiveness.
  - FTE is reviewed to determine forgiveness.
  - 3 possible expenditures
    - Staff
    - Rent
    - Utilities
- Will not revise the budget this year.

Fundraising and Marketing Committee - get update from parent and staff input

New Bldg Task Force Report Update

General Update of Purchase Agreement status and Architect Update

- DSGW was officially accepted to be the project Architect.
- Culture Talks with Families are scheduled.
- Purchase Agreement
  - Air rights over roof is causing a delay.
  - Possibly split the amount from the company purchasing air rights.

Motion to approve the Resolution to change Hennepin Elementary's legal name to Hennepin Schools

- Moved by Mr. Rainey, Seconded by Mr. Mendez - Motion Passed
  - Slavik - Yay, Lacina - Yay, Rainey - Yay, Mendez - Yay

Motion to approved the amended Articles of Incorporation to reflect name change

- Moved by Mr. Slavik, Seconded by Ms. Lacina - Motion Passed
  - Slavik - Yay, Lacina - Yay, Rainey - Yay, Mendez - Yay

**FINANCE REPORT**– 15 Minutes, *Jenny Abbs and Julie Henderson*

Review February Finance Reports

- Fund Balance will increase to 37-38% due to PPP loan added



- Loss in food services
- 34,000 net income through Feb.
- State Rev. is right on track 67%
  - almost all areas flowing
- Federal Rev. 35%
  - Title Program need reimbursement draw
- Local Rev. is 71%
- Total Rev. is 64.4%
- Dr. Henderson asked about salaries for food services being taken out to explain change and Ms. Abbs stated she would check into that
- Review of bills paid
  - Mr. Rainey asked if we paid UI (unemployment insurance) monthly?
    - No - we pay it Quarterly

Motion to accept the February bills paid

- Moved by Mr. Mendez, seconded by Mr. Rainey - Motion Passed
  - Slavik - Yay, Lacina - Yay, Rainey - Yay, Mendez - Yay

#### **EXECUTIVE DIRECTOR REPORT – 15 Minutes, *Julie Henderson***

Enrollment and Recruitment--Intent to Return Data

- Review of data on intent to return for both Middle and Elementary.
- Numbers look pretty good for this time of year--27 students newly enrolled
  - Will update with a summary on reasons for not returning at next board meeting

Summer School Plan

- Partnering with Great MN Schools to do 6 weeks of summer school
- Half will be through Groves aAcademy for reading (k-3 reading, 4-8 reading and math)
- half is outdoor learning (STEM Focused)
- Staffed by University of St. Thomas through Americorp
- Costs include staffing, transportation, and food.

Update on one year LNL contract

- Agreed to do a one year extension on MS building with no change in lease cost.

Discussed potential re-use of the board match funds for q-comp bonus. Will follow up after looking into some details.

#### **Upcoming Events:**

April 26-27 Reading MCAs Grades 3-8

April 29-30 Math MCAs Grades 3-8

May 4, Science MCAs Grades 5 & 8

Tuesday, May 11, HS Board Meeting, 6:00 pm, HES

Friday, June 4, 8th Grade Graduation



**MOTION TO ADJOURN**

Moved by Mr. Mendez, Seconded by Ms. Lacina

- Slavik - Yay, Lacina - Yay, Rainey - Yay, Mendez - Yay

Motion to adjourn 7: 54 pm



## 2020-21 Hennepin Schools Ongoing Board Training Topics

December 2020 Family Handbook

April 2021 State Standards Alignment to Curriculum and Testing

May 2021 Insight Survey Overview

## 2020-21 Hennepin Schools School Board Meetings

\*No meeting in July

\*August 12, 2020

September 18, 2020

October 13, 2020—at HMS

November 10, 2020, designated as the Annual Meeting

December 8, 2020

January 12, 2021

February 9, 2021

March 9, 2021

April 13, 2021—at HMS

May 11, 2021

June 8, 2021

**Location:** All meetings will take place at the HES Gymnasium at 2123 Clinton Ave. S., 55404, *except the October 13, 2020 and the April 13, 2021 regularly scheduled board meetings*, which will take place at the HMS Nokomis Room (School Cafeteria/multi-purpose room) at 3109 50<sup>th</sup> Street East, 55417 This meeting schedule was approved by the HS Board on August 12, 2020. The board meets on the second Tuesday of each month at 6:00 pm, except those month marked with an asterisk (\*)