



PREPARATION UNDERSTANDING GOVERNANCE

RESPONSIBILITY INVOLVEMENT

ACCOUNTABILITY HUMILITY

SERVICE

HS Board Meeting Minutes

Tuesday, January 12, 2021, 6:00 P.M.

(Virtual meeting via Zoom)

Hennepin Elementary School

2123 Clinton Ave. S., Mpls., MN 55404

HS MISSION: To provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

HS BOARD EXPECTATIONS: Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

HS BOARD 20-21 BOARD GOALS:

1. By January 2021, the Board will approve a plan of succession for the position of Executive Director of Hennepin Schools.
2. Quarterly, the Board will receive a report on progress towards developing a vertically-aligned plan for curriculum and instruction in October, January, and March to evaluate and strategically lead the school's academic performance and improvement.
3. By end of each school year, 80% of the teaching staff districtwide will have agreed to their 2021-22 offer letter at Hennepin Schools.

CALL TO ORDER/ROLL CALL

The meeting was called to order by Mr. Mendez at 6:04 p.m. and was recorded via Facebook live.

Present:

- Dr. Charlayne Myers - *Left at 7:24 p.m.*
- Mr. Miguel Mendez
- Mr. Jeffrey Rainey
- Ms. Christina Lacina
- Ms. Nekey Oliver - *Arrived at 6:05 p.m.*



Absent:

- Mr. John Slavik
- Ms. Fardowsa Jama

OTHER ATTENDEES

- Dr. Julie Henderson, HS Executive Director
- Ms. Jenny Abbs, HS Finance Director (BergenKDV)
- Ms. Feehan-Kaspner, HES Director - *Left at 6:35 p.m.*
- Ms. Knuttila, HMS Acting Director - *Left at 6:35 p.m.*

APPROVAL OF MEETING AGENDA – 5 Minutes

Motion to accept the January Board Agenda

Dr. Myers moved and Mr. Rainey 2nd.

Ms. Lacina - Yay; Ms. Oliver - Yay

Motion passed unanimously.

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes

Motion to approve the meeting minutes of December 8, 2020.

Ms. Oliver moved, Dr. Myers 2nd.

Mr. Rainey - Yay; Ms. Lacina - Yay

Motion passed unanimously.

Quarterly Report on progress towards developing a vertically-aligned plan for curriculum and instruction (Board Goal #2)--A. Feehan-Kapsner and K. Knuttila

The board heard a presentation by the site Directors: Ms. Feehan-Kapsner and Ms.

Knuttila regarding the Bellwether study and instructional progress and future plans for the district as part of the board goals for the year.

NEW BUSINESS– 10 minutes

Appointment of a 2021 Election Commission Task Force and an Election Commissioner

Discussion and approval of the 2021-22 Open Enrollment window (recommended: February 1-May 1, 2021)

Drs. Myers and Henderson volunteered for the task force as they had experience from serving last year. Dr. Henderson also has a consultant available to work with us. Dr. Henderson recommends that we appoint Luli Axhijaj as an outside consultant.

The 2021 Election Commission Task Force will be made up of 3 individuals to ensure project schedules and rules are followed: Dr. Henderson, Dr. Myers, and Luli Axhijaj

The Task Force will present the timeline at next month's board meeting.

Motion to approve Luli Axhijaj as the HS 2021 Election Commissioner



Mr. Rainey Moved: Ms. Lacina 2nd
Dr. Myers - Yay; Ms. Oliver - Yay
Motion passed unanimously.

The open enrollment window is required by charters to ensure a fair admissions process for all. Families who submit an application within this timeline would be included in the lottery (if a lottery is needed due to more applications than spaces available). If a lottery is not needed, those who turn in applications during this window are guaranteed a seat.

Motion to approve the 2021-22 Open Enrollment window of February 1-May 1, 2021.
Dr. Myers Moved; Mr. Rainey 2nd
Ms. Lacina - Yay; Ms. Oliver - Yay
Motion passed unanimously.

UPDATE ON ORGANIZATIONAL MATTERS – 15 minutes

Individual Board Member Reports

None to report.

Board Member Committee Reports

Executive Committee,

Next meeting: Feb. 9, 2021, 5:00 pm meeting on Zoom

Finance Committee

Met in December and worked on a revised budget at 380 ADM based on current actual enrollment.

Ms. Oliver asked what the district is doing to secure additional external funding.

Motion to approve the revised FY21 budget as presented.

Mr. Rainey Moved; Ms. Lacina 2nd

Ms. Myers - Yay; Ms. Oliver - Yay

Motion passed unanimously.

Fundraising and Marketing Committee

Did not meet. The HMS Student Council has feedback which will be brought to the board next meeting.

New Bldg Task Force Report Update

The task force met to discuss enrollment at a more conservative long term size and two potential opportunities. Discussions are very initial. The locations will be vetted by Kou Vang from JB Vang. A competitive analysis and cost benefit analysis will be done. Planning for FY22-23 school year to move in.

Next steps will be setting up the 501c3 Building Company.



FINANCE REPORT– 15 Minutes, *Jenny Abbs and Julie Henderson*

Review November Finance Reports

Ms. Abbs reviewed the November financial reports with the board including detail on the district's spending of federal Coronavirus Relief Funding from July 1-Dec 30, 2020.

Discussion regarding speculation around ongoing CARES Act funding in future years.

Motion to accept the following funds (donations):

\$78K Good to Great funding from GMS

\$22k COVID funding from GMS

Ms. Lacina Moved; Ms. Oliver 2nd

Mr. Rainey - Yay; Mr. Mendez - Yay

Motion passed unanimously.

Discussion regarding charge for Bill.com (AP processing software); Moving Matters (contracted Phy. Ed./ DAPE teacher); and Talking Points (bilingual parent texting communication system)

Discussion regarding disclosure of conflicts of interest.

Motion to accept the November bills paid.

Ms. Oliver Moved; Ms. Lacina 2nd

Mr. Rainey - Yay; Mr. Mendez - Yay

Motion passed unanimously.

EXECUTIVE DIRECTOR REPORT – 15 Minutes, *Julie Henderson*

Enrollment and Recruitment

380 currently.

Anticipating some 1st graders enrolling this fall who did not attend Kindergarten.

Declining enrollment extends throughout Minneapolis. The landscape is also competitive.

Academics are back on track. It's been a challenge to recruit during COVID.

Update on Return to Hybrid/DL

HS has decided to switch to Hybrid model. As per MDH/MDE, face shields will be worn by instructors (plus the mask) to add protection. Optional COVID testing for staff every 2 weeks.

Dr. Henderson Recommending Hybrid for grades K-2 beginning Feb. 1st. Grades 3,4,5 will return 2 weeks after this. A full distance learning program will still be provided for any family that wants it. Wednesdays will still be online for all for planning and deep cleaning purposes. Tier I childcare will be offered.

Will announce to staff Weds. 1/13 and to parents on Thurs. 1/14. Will include 2 no school days 1/28 & 1/29 for planning.



COVID-19 Sick Time Discussion

The guidance lapsed 12/30 with extension optional.

32 of our staff used this in July-Dec. 2020 (64 days with staff out sick). This equates to ~\$12,000. We are not sure about federal relief for these payments.

Dr. Henderson is recommending continuing to offer this for any staff who are sick and unable to work as we return to hybrid. The board discussed and supported this.

Motion to continue to offer paid leave to staff who get sick with COVID without any reserve sick leave or PTO. The board moves to support an allotted payment for this when this time is needed and approved.

Mr. Rainey Moved; Ms. Lacina 2nd

Ms. Oliver - Yay; Mr. Mendez - Yay

Motion passed unanimously.

There is no update on when educators will be vaccinated.

Winter NWEA Testing

Window has been extended to the end of February due to Distance Learning.

Upcoming Events:

Tuesday, Feb. 9, HS Board Meeting, 6:00 pm, HES Gym (or virtual via Zoom)

MOTION TO ADJOURN

Motion to adjourn was made by Mr. Rainey. Ms. Lacina 2nd.

Ms. Oliver - Yay; Mr. Mendez - Yay. Motion passed unanimously.

The meeting adjourned at 8:03 p.m.



2020-21 Hennepin Schools Ongoing Board Training Topics

December 2020 Family Handbook

March 2021 TBD

2020-21 Hennepin Schools School Board Meetings

*No meeting in July

*August 12, 2020

September 18, 2020

October 13, 2020—at HMS

November 10, 2020, designated as the Annual Meeting

December 8, 2020

January 12, 2021

February 9, 2021

March 9, 2021

April 13, 2021—at HMS

May 11, 2021

June 8, 2021

Location: All meetings will take place at the HES Gymnasium at 2123 Clinton Ave. S., 55404, *except the October 13, 2020 and the April 13, 2021 regularly scheduled board meetings*, which will take place at the HMS Nokomis Room (School Cafeteria/multi-purpose room) at 3109 50th Street East, 55417

This meeting schedule was approved by the HS Board on August 12, 2020. The board meets on the second Tuesday of each month at 6:00 pm, except those month marked with an asterisk (*)