



*PREPARATION UNDERSTANDING GOVERNANCE
RESPONSIBILITY INVOLVEMENT
ACCOUNTABILITY HUMILITY
SERVICE*

HS Board Meeting Minutes

Tuesday, November 10, 2020, 6:00 P.M.

Hennepin Elementary School
2123 Clinton Ave. S., Mpls., MN 55404

HS MISSION: To provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

HS BOARD EXPECTATIONS: Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

HS BOARD 20-21 BOARD GOALS:

1. By January 2021, the Board will approve a plan of succession for the position of Executive Director of Hennepin Schools.
2. Quarterly, the Board will receive a report on progress towards developing a vertically-aligned plan for curriculum and instruction in October, January, and March to evaluate and strategically lead the school's academic performance and improvement.
3. By end of each school year, 80% of the teaching staff districtwide will have agreed to their 2021-22 offer letter at Hennepin Schools.

ANNUAL MEETING

6:00-6:45 pm

Introduction of the Board, Board officers, and the term limits for each member.

Presentation of the Annual Report

- Motion to approve by Mr. Rainey as HS Board Treasurer, Seconded by Mr. Mendez:
Motion passed
Mr. Mendez, yay; Mr. Jeffrey Rainey, yay; Mr. John Slavik, yay; Ms. Christina Lacina, yay; and Ms. Jama, yay

Motion to adjourn the Annual Meeting of the HS Board

- Motion to adjourn by Mr. Mendez, Seconded by Ms. Lacina: Motion passed
Mr. Mendez, yay; Mr. Jeffrey Rainey, yay; Mr. John Slavik, yay; Ms. Christina Lacina, yay; and Ms. Jama, yay



CALL TO ORDER/ROLL CALL

6:26p.m.

- Dr. Charlayne Myers
- Mr. Miguel Mendez
- Mr. Jeffrey Rainey
- Mr. John Slavik
- Ms. Fardowsa Jama
- Ms. Christina Lacina

Absent:

- Ms. Alma Iglesias

OTHER ATTENDEES

- Dr. Julie Henderson, HS Executive Director
- Ms. Jenny Abbs, HS Finance Director (BergenKDV)

APPROVAL OF MEETING AGENDA – 5 Minutes

Motion to accept the November Board Agenda

Motion to approve agenda by Mr. Rainey, Seconded by Mr. Mendez: Motion passed

Mr. Mendez, yay; Mr. Jeffrey Rainey, yay; Mr. John Slavik, yay; Ms. Christina Lacina, yay; and Ms. Jama, yay

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes

Motion to approve the meeting minutes of October 13, 2020 by Ms. Lacina, Seconded by Mr. Rainey: Motion passed

Mr. Mendez, abstained; Mr. Jeffrey Rainey, yay; Mr. John Slavik, yay; Ms. Christina Lacina, yay; and Ms. Jama, abstained

NEW BUSINESS– 20 minutes

Presentation by Abdo, Eick and Meyers on FY20 Audit

- Presented by Mr. Andrew Berg; Auditors found no findings, HS audit was completely clean, this was the best opinion from an auditor a school can receive

Discussion/vote on replacing Ms. Alma with Ms. Oliver--see below

UPDATE ON ORGANIZATIONAL MATTERS – 15 minutes

Individual Board Member Reports

- Board member attendance was clarified
- Mr. Rainey asked if bylaws stipulate the number of parent board members
 - Dr. Henderson clarified that there must be at least one representative

Board will have to accept a resignation from Alma Iglesias, as a Parent Member of the board



- Motion to accept the letter of resignation from Ms. Alma Iglesias by Mr. Rainey, seconded by Mr. Mendez: Motion passed.
Mr. Mendez, yay; Mr. Jeffrey Rainey, yay; Mr. John Slavik, yay; Ms. Christina Lacina, yay; and Ms. Jama, yay
- Dr. Henderson shared information about Ms. Oliver (possible parent representative to replace Ms. Iglesias). Appointment would be through June 30, 2021.
- Motion to appoint Ms. Oliver to a spot on the board by Mr. Mendez, seconded by Ms. Jama: Motion passed
Mr. Mendez, yay; Mr. Jeffrey Rainey, yay; Mr. John Slavik, yay; Ms. Christina Lacina, yay; and Ms. Jama, yay

Board Member Committee Reports

Executive Committee

- No report

Finance Committee

- Present revised budget for review
- Ms. Abbs reported that:
 - Enrollment projections were reduced to 400
 - Contribution, Gifts, and Donations were recommended to be reduced from 192,00 to 100,000
 - Increased legal fees due to safari dispute
 - Contracted services was not reduced at this time
 - Student activities and after school budgets were decreased due to COVID 19
 - Furniture and Tech budget discussed
 - Tech had a little cushion added
 - Summer school total cost decreased due to online option (no transportation)
 - Projected surplus of \$75,433
 - Fund balance is better than expected due to last year and total expenditures
 - CARES money was moved to next year's budget, but could be used in an emergency situation this year.

Fundraising and Marketing Committee

- Mr. Mendez talked about focusing on smaller, more selective and targeted fundraising goals.
- What are some of these small goals? and How do we create these goals into fundraising opportunities?
- Parent, Families, Students and Teacher survey
- Ms. Lacina suggested physical movement opportunities for students.
- Teachers and staff create a smaller list to survey the broader community.

New Bldg Task Force

- Report out on progress



- Mr. Rainey reported that we are still discussing a contract with J.B. Vang
- Meeting tomorrow evening to discuss contract details
- Dr. Henderson asked the board to give authority to sign the contract before the December 8th board meeting.
 - Mr. Slavik asked if the contract will be shared with board members prior to signing. Yes. This is possible.
 - Dr. Henderson and Ms. Abbs explained the financial component to the contract.

FINANCE REPORT– 15 Minutes, *Jenny Abbs and Julie Henderson*

Review September Finance Reports

- September ADM 392
- Two of the holdback funds have come in.
- Expenditures are split between Admin, Elementary, and Middle
- No federal revenue is flowing yet, not much local, but the state is right on track.
- Not much activity under food service yet per site.

Motion to accept the September bills paid

- Motion to accept September bills paid by Mr. Mendez, Seconded by Mr. Rainey: Motion passed
Mr. Mendez, yay; Mr. Jeffrey Rainey, yay; Mr. John Slavik, yay; Ms. Christina Lacina, yay; and Ms. Jama, yay

No funds were accepted at this board meeting, as no deposits had occurred.

EXECUTIVE DIRECTOR REPORT – 15 Minutes, *Julie Henderson*

GMS Annual Progress Review and Next Steps

- Good to Great Plan
 - Teacher retention goal is at 70%--requested HS to consider raising that to 80%, HS agreed
 - Student retention pushed to go up
 - Plan is finalized
 - 78,000 good to great money plus the 22,000 from Carolyn Foundation and Ryans

Enrollment and Recruitment

- Down 5 students from previous reported ADM

Term 2 Changes to DL and Hybrid Model

- review of DL and Hybrid dashboard
- NWEA 93% taken
- Dr. Henderson discussed the increasing cases in county and the possibility of going full DL

Update on Safari Transportation 19-20 Contract

- Lawyer recommended petitioning the state to get the funds back.



Summative Data and Plan for QCOMP Formal Teacher Evaluations

- Fall evaluations are completed

Staffing updates

- ESL replaced at Middle School

Upcoming Events:

Monday, Nov. 2, First Day of Term 2 (Second Quarter)

Tuesday, Nov. 3, Election Day--staff and student half day

Tuesday, Nov. 10, HS Board Meeting, 6:00 pm, HES Gym

Nov. 10 and Nov 12, Picture Days for Hybrid Students at both campuses

Nov. 26-27 Thanksgiving Break

Dec 15 and 17 Hybrid Picture Make Ups and DL Student option at both campuses

MOTION TO ADJOURN

Motion to adjourn 8: 06 pm

Motion to Adjourn by Mr. Rainey, Seconded by Mr. Mendez: Motion passed

Mr. Mendez, yay; Mr. Jeffrey Rainey, yay; Mr. John Slavik, yay; Ms. Christina Lacina, yay; and Ms. Jama, yay



2020-21 Hennepin Schools Ongoing Board Training Topics

December 2020 Family Handbook

March 2021 TBD

2020-21 Hennepin Schools School Board Meetings

*No meeting in July

*August 12, 2020

September 18, 2020

October 13, 2020—at HMS

November 10, 2020, designated as the Annual Meeting

December 8, 2020

January 12, 2021

February 9, 2021

March 9, 2021

April 13, 2021—at HMS

May 11, 2021

June 8, 2021

Location: All meetings will take place at the HES Gymnasium at 2123 Clinton Ave. S., 55404, *except the October 13, 2020 and the April 13, 2021 regularly scheduled board meetings*, which will take place at the HMS Nokomis Room (School Cafeteria/multi-purpose room) at 3109 50th Street East, 55417

This meeting schedule was approved by the HS Board on August 12, 2020. The board meets on the second Tuesday of each month at 6:00 pm, except those months marked with an asterisk (*).