



*PREPARATION UNDERSTANDING GOVERNANCE*

*RESPONSIBILITY INVOLVEMENT*

*ACCOUNTABILITY HUMILITY*

*SERVICE*

## *HS Board Meeting Minutes*

Tuesday, April 19, 2022, 6:00 P.M.

Hennepin Middle School

3109 E. 50th St, Mpls., MN 55407

**HS MISSION:** To provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

**HS BOARD EXPECTATIONS:** Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

### **HS BOARD 21-22 BOARD GOALS:**

#1 The Board will receive periodic reports on the progress of the new building renovations in December and March and June and a 2 year strategic plan for the new site that includes a timeline, costs, and method of raising funds, if necessary, in May of 2022.

#2 The Board will receive a report on Hennepin School's progress on its School Culture goal as it relates to diversity, equity and inclusion. These reports will be presented in November and August.

#3 Hennepin School will maintain a K-8 enrollment throughout the school year to meet the board approved budget. The Board will receive monthly reports on enrollment.

Public Zoom Webinar Link: <https://us06web.zoom.us/j/88915583092>



## **CALL TO ORDER/ROLL CALL**

6:06 p.m.

- Dr. Charlayne Myers
- Mr. Miguel Mendez
- Mr. John Slavik
- Ms. Christina Lacina
- Ms. Ruqia Abdi (Zoom 6:35)

Absent:

- Ms. Alma Iglesias

## **OTHER ATTENDEES**

- Dr. Julie Henderson, HS Executive Director

## **APPROVAL OF MEETING AGENDA – 5 Minutes**

Motion to accept the April Board Agenda - Motion by Mr. Mendez, Seconded by Ms. Lacina  
(Motion passed Unanimously)

## **REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes**

Motion to approve the regular board meeting minutes of March 15, 2022 - Motion to approve by Mr. Mendez, seconded by Mr. Slavik (Motion passed Unanimously)

## **NEW BUSINESS– 30 minutes**

2022-23 Draft School Calendar review and discussion

- Dr. Henderson reviewed the changes.
- CO-Created with staff, teacher, and parent input
- One of the changes is fewer workshop days to set up classrooms.
- Conferences extended to 2.5 days
- 17 days off for winter break
- Discussion about Winter break duration
- Contact hours have shifted to 15 minutes earlier.
- Motion to approve 22-23 Calendar Moved by Mr. Mendez, seconded by Ms. Lacina  
(Motion passed Unanimously)

Radical Wellness Fridays discussion

- Certain amount of Fridays would be dedicated to personal health and wellness.

Motion for Board Chair and Secretary to be authorized to sign a grant for recycling. Motion by Ms. Lacina, Seconded by Mr. Mendez. (Motion passed Unanimously)

- Office Manager applied for a recycling grant.
- \$15,000 grant for the nutrition and recycling programs
- with no match



**OLD BUSINESS**– 10 minutes

Board Election Final Update

- Dr. Henderson reported on votes casted.

**UPDATE ON ORGANIZATIONAL MATTERS** – 15 minutes

Individual Board Member Reports

- Dr. Myers reported on her visit to the new site.
- Mr. Slavik reported on after school programs
- Pre k registration open May 23
  - Can take 20 pre k students that would be prioritize them for siblings at hennepin then would go to lottery
- Did not get enough applications to do a lottery

Board Member Committee Reports

Executive Committee

- Operational and Organizational for next year.
- Will meet next month before the regular board meeting.

Finance Committee Ms. Lacina Reviewed

Introduce the 22-23 Draft Budget with assumptions

- 440 enrollment
- 3 full sections of k and 1 (might not get 3 of 1st)
- 2% increase from state
- ESSER 2 will be fully spent next school year, the rest used by end of the 2024
- Expenditures:
  - Staffing includes 5% increase
  - staffing additions and changes
  - most furniture purchased
  - Summer school funded by ESSER and grant
  - Parent academy funded by ESSER
  - Pre k Funded by ESSER
- Dr. Henderson reviewed the budget.

Draft 22-23 Organizational Chart

- Dr. Henderson reviewed the staffing allocations for a 440 budget

Fundraising and Marketing Committee

- no report

New Bldg Task Force Report Update

- Ms. Lacina reported about her observations of the progress

**PUBLIC COMMENT**– 10 Minutes, *members of the public*\*\*



**FINANCE REPORT**– 20 Minutes, *Julie Henderson, Christina Lacina*

Review March Finance Reports

- Dr. Henderson reported
- 385 @ 371
- 75% school year complete
- 3,827,552 total liabilities and fund balance
- Received 71% of revenues
- Dr. Myers asked about travel, conferences, and staff training
- Finally got reimbursement for miscout in Food and Nutrition from last year
- end year with 39% fund balance

Motion to accept the March bills paid Motion by Mr. Mendez Seconded by Ms. Lacina (Motion passed Unanimously)

**EXECUTIVE DIRECTOR REPORT** – 20 Minutes, *Julie Henderson*

Enrollment Update

- 371

Staffing Update

- Not actively hiring for any open positions this school year
- 8 teacher positions open next year 2 offered

New Bldg Update

- 3 events at new building
- See upcoming events

Next Year Plans

- working on schedules
- Ms. Knutilla is working MS and Feehan/Palony on ES
- Building and Grounds Person beginning 5/16/22 to help facilitate the move

**Upcoming Events:**

*April 18-29, MCA testing*

*May 2-3, Spring Break*

*May 6, HS Staff and Family BBQ at new site*

*May 12, HES Track and Field*

*May 17, HS Board Meeting, HES Gym*

*May 21, HS GOTR/LMR 5K Run/Walk at new site*

*May 31, HES Awards Ceremony, HMS Track and Field*

*June 1, HMS Awards Ceremony*

*June 2, 5th Grade Graduation*

*June 3, 8th Grade Graduation at new site*

*New Family Night (Kindergarten Round Up) TBD*



**MOTION TO ADJOURN**

Motion to adjourn 7:46 pm

Motion by Mr. Mendez, Seconded by Mr. Slavik (Motion passed Unanimously)



## 202-22 Hennepin Schools Ongoing Board Training Topics

February 2022      Insight Survey, Purpose, Results, Actions

May 2022      Two Year Strategic Plan for New Bldg. Review and Comment

## 2021-22 Hennepin Schools School Board Meetings

\*No meeting in July

August 10, 2021

September 21, 2021

October 19, 2021—at HMS

November 16, 2021, designated as the Annual Meeting

December 14, 2021\*

January 18, 2022

February 15, 2022

March 15, 2022

April 19, 2022 —at HMS

May 17, 2022

June 21, 2022

**Location:** All meetings will take place at the HES Gymnasium at 2123 Clinton Ave. S., 55404, *except the October and the April regularly scheduled board meetings*, which will take place at the HMS Nokomis Room (School Cafeteria/multi-purpose room) at 3109 50<sup>th</sup> Street East, 55417. This meeting schedule was approved by the HS Board on August 10, 2021. The board meets on the of each month at 6:00 pm, except those month marked with an asterisk (\*)

**\*\*Public Comment Procedure:** Please email the HS Board President/Chair at [publiccomment@hennepinschools.org](mailto:publiccomment@hennepinschools.org) *at least 24 hours prior to the regularly scheduled board meeting*, to request a 2 minute slot during the Public Comment section of the board meeting. Spaces are limited, and it is first come first serve.