



PREPARATION UNDERSTANDING GOVERNANCE

RESPONSIBILITY INVOLVEMENT

ACCOUNTABILITY HUMILITY

SERVICE

HS Board Meeting Minutes

Tuesday, March 9, 2021, 6:00 P.M.

Hennepin Elementary School

2123 Clinton Ave. S., Mpls., MN 55404

Zoom Link:

<https://zoom.us/j/92515822274>

HS MISSION: To provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

HS BOARD EXPECTATIONS: Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

HS BOARD 20-21 BOARD GOALS:

1. By January 2021, the Board will approve a plan of succession for the position of Executive Director of Hennepin Schools.
2. Quarterly, the Board will receive a report on progress towards developing a vertically-aligned plan for curriculum and instruction in October, January, and April to evaluate and strategically lead the school's academic performance and improvement.
3. By end of each school year, 80% of the teaching staff districtwide will have agreed to their 2021-22 offer letter at Hennepin Schools.

CALL TO ORDER/ROLL CALL

6:02 p.m.

- Dr. Charlayne Myers
- Mr. Jeffrey Rainey
- Mr. John Slavik
- Ms. Christina Lacina
- Ms. Nekey Oliver, 6:34 pm



Absent:

- Mr. Miguel Mendez

OTHER ATTENDEES

- Dr. Julie Henderson, HS Executive Director
- Ms. Jenny Abbs, HS Finance Director (BergenKDV)

APPROVAL OF MEETING AGENDA – 5 Minutes

Motion to accept the March Board Agenda

- Moved by Mr. Rainey, Seconded by Mr. Slavik - Motion Passed

Mr. Rainey, Yay, Mr. Slavik, Yay, Ms. Lacina, Yay

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes

Motion to approve the meeting minutes of February 9, 2021

- Changes made to Ms. Lacina's name (from Ferrell to Lacina)
- Moved by Ms. Lacina, Seconded by Mr. Rainey - Passed

Mr. Rainey, Yay, Mr. Slavik, Yay, Ms. Lacina, Yay

NEW BUSINESS– 10 minutes

Update on Election Results - Dr. Henderson

- Votes were either mailed in or done in person at the school building.
- Staff voted on March 4th
- March 19th the letter will be sent to parents
- Official results will be reported to the board in April, after final count

UPDATE ON ORGANIZATIONAL MATTERS – 15 minutes

Individual Board Member Reports

- Dr. Myers enjoyed spending time in the building when she voted.

Discussion of return to in-person board meetings

- Possible hybrid model--some board members in person and some on Zoom
- Explore April board meeting as the first hybrid, April, 13th at HMS

Board Member Committee Reports

Executive Committee - No Meeting - No Report

Finance Committee - Mr. Rainey and Ms. Abbs presented the following information:

- Met twice to discuss the following
 - The draft 21-22 budget and review rationale
 - 432 student budget



- Big focus on K-1 recruitment
- .05% increase from state was added
- CARES money and spending plan explained
- Good to Great money will be finalized in early May
- Discuss PPP Loan for 20-21 school year
 - Option the board has
 - Originally designed to help with salaries
 - High percentage of forgiveness
 - Dr. Myers, “How much is the loan?” “Stipulations/Strings attached?”
 - 4.5 x average monthly payroll for last 12 months
 - about 4-500,000\$
 - Need to maintain staffing levels
 - All expenses will be coded
 - forgiveness application
 - Board recommended pursuing the PPP Loan

Fundraising and Marketing Committee - No Report

New Bldg Task Force Report Update

Update on RFQ interviews and selection process

- Selected attorney using desktop analysis of prospective firms (Best & Flanagan)
- Two Interviews were conducted for underwriters (sell bonds, find investors to fund us) and an underwriter firm was selected (Baird)
- Four Interviews were conducted for architects with a team of 8 staff and selection is in process

CLOSED SESSION--30 minutes

Board will go into closed session to discuss price offer to negotiate the purchase of real estate

Resolution 1: Approval of ABC Formation

- Affiliated Building Corporation
 - Hennepin School Building Company
 - Sits under Hennepin Schools Board
 - ABC will own the property and responsibility to repay
 - Has its own Board of Directors and by-laws
- Moved by Mr. Rainey, Seconded by Ms. Lacina - Motion Passed

Ms. Oliver, Yay, Mr. Rainey, Yay, Mr. Slavik, Yay, Ms. Lacina, Yay

Resolution 2: Approval of Project Parameters

- 16 - 19 million overall



- Moved by Ms. Oliver, Seconded by Mr. Rainey - Motion Passed

Ms. Oliver, Yay, Mr. Rainey, Yay, Mr. Slavik, Yay, Ms. Lacina, Yay

Resolution 3: Predevelopment Expense Budget Approval

- Moved by Mr. Slavik, Seconded by Ms. Lacina - Motion Passed

Ms. Oliver, Yay, Mr. Rainey, Yay, Mr. Slavik, Yay, Ms. Lacina, Yay

Resolution 4: Approval for JB Vang and Executive Director to Negotiate Purchase Agreement

- Moved by Mr. Rainey, Seconded by Ms. Oliver - Motion Passed

Ms. Oliver, Yay, Mr. Rainey, Yay, Mr. Slavik, Yay, Ms. Lacina, Yay

Resolution 5: Approval of Reimbursement Resolution

- When bonds are funded, the building company (HSBC) will reimburse school (HS) for pre-development expenses.
- Moved by Ms. Lacina, Seconded by Mr. Slavik - Motion Passed

Ms. Oliver, Yay, Mr. Rainey, Yay, Mr. Slavik, Yay, Ms. Lacina, Yay

FINANCE REPORT– 15 Minutes, *Jenny Abbs and Julie Henderson*

Review January Finance Reports

- 380 ADM
- Just over 2 million in cash at the end of Jan.
- 61k owed by MDE from 2020
- Expenditures explained
 - Mr. Rainey asked for an overview of professional development expenses.
- Overall at 54% of total expenditures.
- Food service is a loss (\$95,717)
- Bill Paid reviewed
 - Mr. Rainey inquired about “Moving Matters”
 - Contracted DAPE services for elementary building

Motion to accept the January bills paid

- Moved by Mr. Slavik, Seconded by Mr. Rainey - Motion Passed

Ms. Oliver, Yay, Mr. Rainey, Yay, Mr. Slavik, Yay, Ms. Lacina, Yay

EXECUTIVE DIRECTOR REPORT – 15 Minutes, *Julie Henderson*

Enrollment and Recruitment

- 380 ADM
- Facebook Ads (lots of clicks and shares)



- Kindergarten team is presenting at the PICA/Headstart program on March 18 in the evening. In Zoom for all new kinder families.
- 432 ADM is the goal for next year

Conference Recap

- 93% (middle) and 92% (elem.) attendance in two days time.

Update on Program Model

- 4 day or 5 day in person program
- 50% of parents want 5 days
- 26% of parents want 4 days (online Wed.)
- Staff concerned about safety
- All new bus schedules
- 30% of staff want 4 days and 30% want 5 days (staff)
- Class schedule could cause issues; going 5 days seems like a big operational lift for a small return on half-days
- April 5th starts term 4

Bellwether Interim Report Overview

- Brief summary for 4 action steps, two of which are highlighted:
 - Math instructional coach at Middle
 - Defining Excellence

Upcoming Events:

March 29-April 2, 2021, Spring Break

Monday, April 5, Term 4 Begins

Tuesday, April 13, HS Board Meeting, 6:00 pm, HMS

MOTION TO ADJOURN - Moved by Ms. Oliver, Seconded by Mr. Rainey - Motion Passed

Ms. Oliver, Yay, Mr. Rainey, Yay, Mr. Slavik, Yay, Ms. Lacina, Yay

Motion to adjourn 8:13 pm



2020-21 Hennepin Schools Ongoing Board Training Topics

December 2020 Family Handbook

April 2021 Insight Survey: Its uses and benefits, trends and highlights

2020-21 Hennepin Schools School Board Meetings

*No meeting in July

*August 12, 2020

September 18, 2020

October 13, 2020—at HMS

November 10, 2020, designated as the Annual Meeting

December 8, 2020

January 12, 2021

February 9, 2021

March 9, 2021

April 13, 2021—at HMS

May 11, 2021

June 8, 2021

Location: All meetings will take place at the HES Gymnasium at 2123 Clinton Ave. S., 55404, *except the October 13, 2020 and the April 13, 2021 regularly scheduled board meetings*, which will take place at the HMS Nokomis Room (School Cafeteria/multi-purpose room) at 3109 50th Street East, 55417

This meeting schedule was approved by the HS Board on August 12, 2020. The board meets on the second Tuesday of each month at 6:00 pm, except those month marked with an asterisk (*)