



PREPARATION UNDERSTANDING GOVERNANCE

RESPONSIBILITY INVOLVEMENT

ACCOUNTABILITY HUMILITY

SERVICE

HS Board Meeting Minutes

Tuesday, September 21, 2021, 6:00 P.M.

Hennepin Elementary School

2123 Clinton Ave. S., Mpls., MN 55404

HS MISSION: To provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

HS BOARD EXPECTATIONS: Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

HS BOARD 21-22 BOARD GOALS: *in revision*

CALL TO ORDER/ROLL CALL

6:04p.m.

- Dr. Charlayne Myers
- Mr. Miguel Mendez
- Mr. John Slavik
- Ms. Christina Lacina
- Ms. Ruqia Abdi

Absent:

- Mr. Munye Alawi

OTHER ATTENDEES

- Dr. Julie Henderson, HS Executive Director
- Jenny Abbs, BKD accountant, via Zoom
- Jeffrey Rainey (Zoom)

APPROVAL OF MEETING AGENDA – 5 Minutes

Motion to accept the September Board Agenda

- Motion by Ms. Lacina, Seconded by Mr. Mendez. Motion Passed (unanimously)



REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes

Motion to approve the regular board meeting minutes of August 10, 2021

- Motion By Mr. Mendez, Seconded by Mr. Slavik - Motion Passed (unanimously)

NEW BUSINESS– 30 minutes

Discussion and approve new HSBC board members

- Mr. Rainey, Mr. Siad Ali, and Yusuf Mohamed have been assigned to the HSBC board members. The board also consists of Dr. Henderson.
- Board will meet at least once a year and as needed, but will not meet regularly
- Dr. Myers asked about HSBC bylaws.
 - Bylaws will be approved by the board and presented to the Hennepin Schools Board of Directors.
 - Will be added to the agenda for Oct. Meeting
- Motion to approve HSBC board members.
 - Motion by Mr. Mendez, Seconded by Ms. Lacina - Motion Passed (unanimously)

Update on FY21 Audit

- Field work is already done.
- Draft is ready
- Final should be ready this week.
- Deeper dive in federal funds
 - Incorrect meal count (due to COVID meal delivery)
 - Internal Control Finding
- \$900,000 net income for the year (42% fund balance)
- Possibly Auditors to present at Oct. Meeting.

New Parent Board Member discussion

- Possible parent board member resigning
 - Waiting for follow-up
- Need to assign replacement
- Also, discussed fulfilling the second parent board position.
- Ask Ms. Iglesias to serve 1 year term
- Discussion about possible daycare for parent board members.
 - Mr. Slavik asked about all board members having this available.

21-22 Friends of Education Conflict of Interest and Statement of Assurances forms

- Dr. Henderson presented the information about the document
 - Due Oct. 1st (Conflict of Interest)

OLD BUSINESS– 20 minutes

Approve 21-22 bus contract

- 1 year contract with new stipulations
- July 1st, 2021 - June 30th, 2022
- Mr. Haraway and Mr. Chopra are tracking the data.



- Revisit to in Oct. and in March
- Rate is the same as last year.
 - Motion to approve by Ms. Abdi, Seconded by Mr. Mendez - Motion Passed (unanimously)

UPDATE ON ORGANIZATIONAL MATTERS – 15 minutes

Individual Board Member Reports

- Mr. Mendez asked about school visitors.
 - Dr. Henderson explained that 5 visitors are allowed at one time in each building.
- Ms. Lacina added that we are currently doing NWEA.

Board Member Committee Reports

Executive Committee

- Dr. Myers explained the executive committee discussion on the board goals for the next year.
 - #1 The Board will receive periodic reports on the progress of the new building renovations in December and March and June and a 2 year strategic plan for the new site that includes a timeline, costs, and method of raising funds, if necessary, in May of 2022.
 - #2 The Board will receive a report on Hennepin School's progress on its School Culture goal as it relates to diversity, equity and inclusion. These reports will be presented in Fall and Spring.
 - #3 Hennepin School will maintain a student enrollment to meet the approved budget throughout the school year. The Board will receive monthly reports on current enrollment numbers.
- Ms. Abdi suggested the board initiate steps to help the school communicate with the parents.
- Discussion about reporting to parents vs. parent training as both are needed, especially in terms of governance

Finance Committee

- No Report

Fundraising and Marketing Committee

- No Report

New Bldg Task Force Report Update

- Mr. Rainey reported:
 - Minneapolis City Council
 - Approval for bond to be sold and delivered
 - Acquisition of Lease Revenue Bonds
 - City will serve as conduit up to 22 million



- Condition of Use permit Approved
- 9/16/2021
 - Private rating of BB-
 - Upper range of where we wanted to be
 - Strong Fiscal Management
 - a recommendation to convert private rating to public rating
 - Projection to save 30k a year for 30 years.
- Investor presentation recorded
 - live Q&A for investors to come.
 - 9/23/2021 @ 2pm

FINANCE REPORT– 15 Minutes, *Jenny Abbs and Julie Henderson*

Review August Finance Reports

- Budget based on 432 ADM
- Ms. Abbs present snapshot of finances
- Fund balance \$3,184,246 or 37.5%
- Federal is not flowing yet
- local is almost all in already.
- at just over 9% through August

Motion to accept the July and August bills paid

- Moved by Mr. Slavik, Seconded by Mr. Mendez - Motion Passed (unanimously)

Motion to accept \$5,000 from Friends and \$120,000 from GMS

- Motion by Mr. Slavik, Seconded by Ms. Lacina - Motion Passed (unanimously)

Motion to approve a one-time fund balance transfer to cover the loss in the Food Service fund for FY21 in the amount of \$78,455.31.

- Cost of food covered but not all staffing.
- This also includes the incorrect count for meals
 - Mr. Slavik asked where does the money go if/when the reimbursement is approved.
 - will stay in food service fund
- Moved by Ms. Lacina, Seconded by Ms. Abdi

EXECUTIVE DIRECTOR REPORT – 15 Minutes, *Julie Henderson*

Enrollment Update

- 400 of the 432 ADM
- lost about 100 gained about 115
 - losses mostly relocated out of the area
- last few years have been even
- Ms. Lacina asked about waitlist due to some classes being full.
 - not currently implemented



Staffing Update

- two teaching positions filled by long term subs
 - Kindergarten
 - Gym and Maintenance have been filled.
 - ELA position is being filled by ESL teacher
 - Mr. Mendez asked about cross building subs
 - Not at this time.

21-22 Covid Blueprint Update

- Emergency sick policy has been given to about half the staff.
- Masks are proving to be important to stop/minimize the spread.

Grant Update, Ciresi Walburn Foundation for Children and Carolyn Foundation

- Grant has been moved forward for 50k for summer school
 - Want to move towards doing all in house summer school
- Carolyn Foundation 10k is in progress (for extra curricular activities)

Upcoming Events:

October 7-8, 2021 K-8 Conferences

Next HS Board Meeting, October 19, 2021, HMS, 6:00 pm

MOTION TO ADJOURN

Motion to adjourn 7: 51 pm



202-22 Hennepin Schools Ongoing Board Training Topics

TBD

2021-22 Hennepin Schools School Board Meetings DRAFT

*No meeting in July

August 10, 2021

September 21, 2021

October 19, 2021—at HMS

November 16, 2021, designated as the Annual Meeting

December 14, 2021*

January 18, 2022

February 15, 2022

March 15, 2022

April 19, 2022 —at HMS

May 17, 2022

June 21, 2022

Location: All meetings will take place at the HES Gymnasium at 2123 Clinton Ave. S., 55404, *except the October and the April regularly scheduled board meetings*, which will take place at the HMS Nokomis Room (School Cafeteria/multi-purpose room) at 3109 50th Street East, 55417. This meeting schedule was approved by the HS Board on August 10, 2021. The board meets on the of each month at 6:00 pm, except those month marked with an asterisk (*)