



*PREPARATION UNDERSTANDING GOVERNANCE*

*RESPONSIBILITY INVOLVEMENT*

*ACCOUNTABILITY HUMILITY*

*SERVICE*

## *HS Board Meeting Minutes*

Tuesday, June 20, 2023, 6:00 P.M.

Hennepin Schools

1001 East 46th Street, Mpls., MN 55407

**HS MISSION:** To develop students who are Confident Learners, Cross-Cultural Navigators, and Caring Community Builders and to provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

**HS BOARD EXPECTATIONS:** Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

### **HS BOARD 22-23 BOARD GOALS:**

1. Report on the progress of implementation of the 2 year strategic plan for the grounds in November and April
2. HS students will show growth in their academic achievement as demonstrated by curriculum reports on the NWEA, IRLA, and MCA-IIIs twice a year in January and June
3. Ensuring the building is being used efficiently and effectively for student learning with reports from management in October and May
4. Building positive relationships with the park board and broader community

Public Zoom Webinar Link: <https://us06web.zoom.us/j/88915583092>



## **CALL TO ORDER/ROLL CALL**

6:01 p.m.

- Dr. Charlayne Myers
- Mr. Miguel Mendez
- Ms. Christina Lacina
- Mr. John Slavik

Absent:

- Ms. Kaltun Abdi
- Mr. Aziz Aqib

## **OTHER ATTENDEES**

- Dr. Julie Henderson, HS Executive Director
- Mindy Wachter, BKD representative

## **APPROVAL OF MEETING AGENDA – 5 Minutes**

Motion to accept the June Board Agenda - Motion by Mr. Mendez, Seconded by Mr. Slavik - Motion passed

## **REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes**

Motion to approve the regular board meeting minutes of May 16, 2023 - Motion by Mr. Slavik, seconded by Mr. Mendez - Motion passed

## **FINANCE REPORT– 20 Minutes, Julie Henderson, Mindy Wachter BKD**

Review May Finance Reports

- 87.8% revenue
- 88.3% expenditures
- 125,647 hold back (largely due to sped transportation)
- Will see a net increase due to QComp payout being less this year than the revenues.
- Enrollment stayed steady
- Cash balance went down just a bit
- Assets looking good with total of 3,493,674
- Fund balance 3,318,288 as of July 1

State

- Gen. Ed. revenue is 90%
- Endowment aid 106%
- Total State Revenues 94%

Federal

- 65% total

Local



- 107% total
- Total revenues 88.4%

#### Expenditures

- Property and Liability Insurance at 261%
  - Cyber liability
  - Dr. Henderson will look into this
- 89% total

#### Food Service

- Revenue 84.5%

#### No Surprises on Cash Flow

Should see net income in funds by Sept.

Technology Equipment 0%

#### QCOMP

Motion to accept the May bills paid - Motion to accept by Mr. Mendez, seconded by Ms. Lacina - Motion Passed

Hennepin County Recycling Grant in the amount of \$3,285.06 - Motion to accept by Mr. Slavik, Seconded by Mr. Mendez - Motion Passed

Finance Committee Update - No update

#### **NEW BUSINESS**– 20 minutes–*Mindy Wachter*

Motion to approve the 23-24 Executive Director 12 month employment agreement for Dr. Julie Henderson - Motion to Approve by Mr. Mendez, Seconded by Ms. Lacina - Motion Passed

Ongoing Board Training: Bond Covenant Requirement: Days Cash on Hand–*Mindy Wachter*  
*BKD*

- Mindy Presented “Building Company 101”
  - No questions asked
  -

Motion to approve the 23-24 Staff Handbook

- Dr. Henderson reviewed the changes
- Ms. Lacina asked about adding “dressy jeans” to the handbook
  - Discussed language on how to word this and tasked Ms. Lacina with developing some recommendations to be vetted by staff and parents
- Motion to Approve - (with possible changes to dress code in regard to staff wearing jeans) Motion by Mr. Mendez, seconded by Mr. Slavik - Motion passed

Motion to approve the 23-24 Family Handbook

- Motion to approve - (with addition of tardy clarification) - Motion by Mr. Mendez, Seconded by Ms. Lacina - Motion Passed



Motion to approve the Board Chair to 1) clarify the 23-24 SPS contract and the authorizer's requirements in regards to any amendments, if needed, and 2) sign the final contract for staffing and student recruitment

- Motion to approve 1) the Board chair to clarify the 23-24 SPS contract and the authorizer's requirements in regards to an amendment, if needed.
  - Motion by Mr. Mendez, Seconded by Mr. Slavik - Motion passed
- Motion to table 2) the approval of the Board Chair to sign the final contract for staffing and student recruitment
  - Motion by Mr. Slavik, Seconded by Mr. Mendez - Motion passed

**OLD BUSINESS**– 15 minutes

New accounting firm update

- June 1st finalized contract with USFAAF, team has been meeting to transition all processes to new vendor and issues are ongoing

**UPDATE ON ORGANIZATIONAL MATTERS** – 15 minutes

Individual Board Member Reports

- Dr. Myers shared her experience at end of year school graduation celebrations and the parent advisory committee garden meeting

Board Member Committee Reports

- No Report

Executive Committee Report

- No Report

**PUBLIC COMMENT**– 10 Minutes, *members of the public*\*\*

**EXECUTIVE DIRECTOR REPORT** – 20 Minutes, *Julie Henderson*

Enrollment Update

- 3 classes k-4, 2 classes 5-8
- 5-8 are on waiting list

Retention and Recruitment Update

- 22/24 bumblebees submitted a timely application for enrollment into Kinder for the 23-24 school year

Summer School Update

- Mr. Slavik gave an update there are 76 students registered for a July 8 start date
  - No Questions

Motion to Accept the Annual QComp Report Submission

- Motion to Accept - Motion by Mr. Slavik, Seconded by Mr. Mendez - Motion Passed

Parent Advisory Council June 17 minutes

- Update in August

23-24 Local Literacy Plan Draft



- Update in August
- 22-23 Friends of Education Awards
- High Quality Charter School, 5,000\$
  - Reporting Excellence, 2,000\$
  - Positive Media, 1,000\$
  - State Finance, 1,000\$

Board Goal #2: HS students will show growth in their academic achievement as demonstrated by curriculum reports on the NWEA, IRLA, and MCA-IIIs twice a year in January and June

- Update in August

Drs. Myers and Henderson want to publicly thank Mr. Mendez and Ms. Lacina for their time, efforts, and commitment to the HS Board and the school's mission and they will both be missed. The Board presented each retiring member with a gift of appreciation and celebratory cake was had by those in attendance.

### **MOTION TO ADJOURN**

Motion to adjourn by Dr. Mendez, Seconded by Ms. Lacina 8:15 pm

### **Upcoming Events:**

*July 10-28 Rising Grades 1-8 Summer School*  
*July 11, Meet the New Directors, 5:30 pm, HS Gym*  
*July 12, Meet the New Directors, 10:30 am, HS Gym (repeat)*  
*July 18, New Family Chats, 11 am, 2 pm, 6 pm, HS Media Center*  
*July 19, New Family Chats, 11 am, 2 pm, 6 pm, HS Media Center (repeat)*  
*August 22, HS Open House, 5:30 pm, HS Gym*  
*August 28, First Day of School*



## **2022-23 Hennepin Schools Ongoing Board Training Topics**

October 2022 The Role of the ABC Board

April 2023 Tree Project Presentation/Outdoor strategic plan update

June 2023 Bond Covenant Requirement: Days Cash on Hand training

## **2022-23 Hennepin Schools School Board Meetings**

August 16, 2022  
September 20, 2022  
October 18, 2022  
November 15, 2022  
\*December 13, 2022  
January 17, 2023  
February 21, 2023  
\*March 14, 2023  
April 18, 2023  
May 16, 2023  
June 20, 2023  
\*No meeting in July

**Location:** All meetings will take place at 6:00 pm at the HS Conference Room, Room 141, at 1001 E. 46th Street, Minneapolis, MN., 55407

**Time:** 6:00 pm

This meeting schedule was approved by the HS Board on August 16, 2022.

\*The board meets on the third Tuesday of each month, except those months marked with an asterisk (\*)

**\*\*Public Comment Procedure:** Please email the HS Board President/Chair at [publiccomment@hennepinschools.org](mailto:publiccomment@hennepinschools.org) *at least 24 hours prior to the regularly scheduled board meeting*, to request a 2 minute slot during the Public Comment section of the board meeting. Spaces are limited, and it is first come first serve.