



*PREPARATION UNDERSTANDING GOVERNANCE*

*RESPONSIBILITY INVOLVEMENT*

*ACCOUNTABILITY HUMILITY*

*SERVICE*

## *HS Board Meeting Minutes*

Tuesday, March 14, 2023, 6:00 P.M.

Hennepin Schools

1001 East 46th Street, Mpls., MN 55407

**HS MISSION:** To develop students who are Confident Learners, Cross-Cultural Navigators, and Caring Community Builders and to provide all students with the knowledge, skills and character to graduate from high school and the confidence to continue on and successfully complete their post-secondary education.

**HS BOARD EXPECTATIONS:** Be respectful of time. Be open to communication. Be transparent to students and families. Make intentional changes. Set time limits. Be prepared.

### **HS BOARD 22-23 BOARD GOALS:**

1. Report on the progress of implementation of the 2 year strategic plan for the grounds in November and April
2. HS students will show growth in their academic achievement as demonstrated by curriculum reports on the NWEA, IRLA, and MCA-IIIs twice a year in January and May
3. Ensuring the building is being used efficiently and effectively for student learning with reports from management in October and May
4. Building positive relationships with the park board and broader community

Public Zoom Webinar Link: <https://us06web.zoom.us/j/88915583092>



## **CALL TO ORDER/ROLL CALL**

6:01 p.m.

- Dr. Charlayne Myers
- Mr. Miguel Mendez, on Zoom
- Ms. Christina Lacina, on Zoom
- Ms. Kaltun Abdi, 6:16 pm
- Mr. Aziz Aqib, 6:20 pm

Absent:

- Mr. John Slavik, Eagle Bluff
- Ms. Alma Iglesias

## **OTHER ATTENDEES**

- Dr. Julie Henderson, HS Executive Director, on Zoom

## **APPROVAL OF MEETING AGENDA – 5 Minutes**

Motion to accept the March Board Agenda with an addition of an update of the accounting RFP and tabled the approval of the April minutes due to planned absence motioned by Mr. Mendez and seconded by Ms. Abdi; Motion passes. Roll call vote: Mr. Mendez, Yay, Ms. Lacina, Yay, Ms. Abdi, Yay, Dr. Myers, Yay

## **FINANCE REPORT– 15 Minutes, *Julie Henderson, Jenny Abbs BKD***

### ***Review February Finance Reports***

Ms. Lacina presented the financial report; the school is on track to meet the budget for where we are at for the time of year. Certificate of Occupancy has been received; the school is still working with Fire Marshall to get final approval for state lease aid. Expenditures are under 4% overall and spending is lower than funds received. School is in alignment with all bond covenants. There was a request for BKD to label all recurring bills paid with the exact month the school is approving—like a memo line with the month listed.

Motion to accept the February bills paid made by Mr. Mendez and seconded by Ms. Abdi; Motion passes. Roll call vote: Mr. Mendez, Yay, Ms. Lacina, Yay, Ms. Abdi, Yay, Mr. Aqib, Yay

Motion to accept donations from Hennepin County (2,200\$), Ciresi Walburn Foundation (50,000\$, and Great MN Schools (34,000\$) made by Mr. Aqib and seconded by Ms. Abdi; Motion passes. Roll call vote: Mr. Mendez, Yay, Ms. Lacina, Yay, Ms. Abdi, Yay, Mr. Aqib, Yay

### ***Finance Committee Update***

There were no current updates. Committee will begin meeting to build next year's budget in April.



Dr. Henderson recommended the school do a request for proposal (RFP) for our accounting services, as BKD's contract is coming to an end June 30, 2023. She checked in with the authorizer and auditor as to the impact of changing vendors. The auditor gave a verbal commitment that they will continue with Hennepin for at least two years in the future.

**REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES – 10 Minutes**  
Motion to approve the regular board meeting minutes of February 28, 2023 Tabled until April

**NEW BUSINESS– 0 minutes**  
None

**OLD BUSINESS– 0 minutes**  
None

**UPDATE ON ORGANIZATIONAL MATTERS – 15 minutes**

***Individual Board Member Reports***

Dr. Myers visited the school in February with City Councilpersons Koski and Jamal Osman. The tour group liked the space and were interested in the program and they asked good questions. This event supports the Board's goal #4 of engaging with the broader community. Councilperson Koski requested this visit and also offered to come back and present to the Social Studies classes on what the Mpls. City Council does and how it fits in with local government.

***Board Member Committee Reports***

Ms. Abid attended the parent breakfast with her students and said that it was a great event for students and adults.

***Executive Committee***

No updates at this time.

**PUBLIC COMMENT– 10 Minutes, members of the public\*\***  
No members of the public requested time for public comment.

**EXECUTIVE DIRECTOR REPORT – 20 Minutes, Julie Henderson**

***Enrollment Update***

HS enrollment is at 424, with an additional 26 Bumblebees in the daycare

***Draft 23-24 School Calendar***

Dr. Henderson presented the draft calendar and explained the relevant changes and additions. Motion to approve the 23-24 school calendar by Ms. Abdi and seconded by Ms. Lacina; Motion passes. Roll call vote: Mr. Mendez, Yay, Ms. Lacina, Yay, Ms. Abdi, Yay, Mr. Aqib, Yay



***Draft 23-24 Organizational Chart***

Dr. Henderson presented a draft organizational chart to the board for feedback based on 530 K-8 students. She informed the board of changes and additions and mentioned that the staffing is crucial to right size because it is a large portion of the school's overall budget. Dr. Henderson discussed the position the school was in in terms of the hiring cycle. Mr. Mendez asked about hiring or signing bonuses and if the school is able to do that. Dr. Henderson commented that it may not be possible, but she would check. The school is already interviewing for open positions for next year. Possible changes include adding one classroom for each grade in K-4, adding an additional school director, and departmentalizing the Grade 5 and 6 team. All of the staffing is predicated on having 530 students in the building.

**MOTION TO ADJOURN 7:20 pm**

Motion to adjourn by Ms. Abdi, and seconded by Mr. Mendez; Motion passes. Roll call vote: Mr. Mendez, Yay, Ms. Lacina, Yay, Ms. Abdi, Yay, Mr. Aqib, Yay

**Upcoming Events:**

*March 14, HS Board Meeting, 6 pm, HS Conference Room 141*

*March 16, PBIS Student Earned End of Term Field trips*

*March 16, Final HS Parent Academy, 6 pm, HS Media Center*

*March 17, HS Data Day, end of Term 3*

*March 17-24, HS Spring Break*

*April 7, No School*

*April 18, HS Board Meeting, 6 pm, HS Conference Room 141*

*April 22, No School*

*April 24-May 5, MCA III testing, Grades 3-8*

*April 27, Family Carnival Night*



## 2022-23 Hennepin Schools Ongoing Board Training Topics

October 2022 The Role of the ABC Board

May 2023 Tree Project Presentation

## 2022-23 Hennepin Schools School Board Meetings

August 16, 2022  
September 20, 2022  
October 18, 2022  
November 15, 2022  
\*December 13, 2022  
January 17, 2023  
February 21, 2023  
\*March 14, 2023  
April 18, 2023  
May 16, 2023  
June 20, 2023  
\*No meeting in July

**Location:** All meetings will take place at 6:00 pm at the HS Conference Room, Room 141, at 1001 E. 46th Street, Minneapolis, MN., 55407

**Time:** 6:00 pm

This meeting schedule was approved by the HS Board on August 16, 2022.

\*The board meets on the third Tuesday of each month, except those months marked with an asterisk (\*)

**\*\*Public Comment Procedure:** Please email the HS Board President/Chair at [publiccomment@hennepinschools.org](mailto:publiccomment@hennepinschools.org) *at least 24 hours prior to the regularly scheduled board meeting*, to request a 2 minute slot during the Public Comment section of the board meeting. Spaces are limited, and it is first come first serve.